

**May 6, 2014**  
**PUD BOC MEETING**  
**AGENDA**  
**5PM**  
**PUD Office**  
**230 Chimacum Road**  
**Port Hadlock, WA**

<b>ITEM</b>	<b>START TIME (PM)</b>
<b>I. CALL TO ORDER</b>	<b>5:00</b>
<b>II. AGENDA</b>	<b>5:00</b>
<b>III. APPROVAL OF MINUTES</b> Regular Meeting Minutes from April 15, 2104	<b>5:05</b>
<b>IV. APPROVAL OF VOUCHERS</b>	<b>5:10</b>
<b>V. COMMISSIONER REPORTS</b>	<b>5:15</b>
<b>VI. PUBLIC COMMENT on items that are not listed on the agenda</b>	<b>5:20</b>
<b>VII. ACTION ITEMS:</b>	<b>5:25</b>
<b>VIII. DISCUSSION ITEMS:</b>	
1. Website: Public Notification Process	<b>5:30</b>
2. Red House Excess: Property Resolution	<b>5:35</b>
3. Transfer of Assessment	<b>5:40</b>
4. Collection Policy	<b>5:45</b>
<b>IX. EXECUTIVE SESSION</b> Personnel	<b>6:00</b>
<b>X. OLD BUSINESS- Manager's Report</b>	<b>6:15</b>
<b>XI. CORRESPONDENCE</b>	
1. St. Vincent De Paul	<b>6:20</b>
2. Shrimp Fest	<b>6:25</b>
<b>XII. ADJOURNMENT</b>	



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County  
DRAFT  
April 15, 2014**

**SPECIAL MEETING/WORKSHOP  
MINUTES**

The Special Meeting/Workshop of the Public Utility District No. 1 of Jefferson County was called to order by the President of the Board of Commissioners at 10:00 a.m. Commissioners and staff present were:

Wayne King, President  
Ken McMillen, Vice-President  
Barney Burke, Secretary  
Kevin Streett, District Electrical Superintendent  
James Parker, District Manager  
Bill Graham, District Resource Manager  
Kate Pike, Brisa Services

**AGENDA**

The Purpose of the Special Meeting/Workshop was to update the Board on the PUD role in Telecommunications for East Jefferson County and the PUD-NoaNet relationship. Present from NoaNet were Dave Spencer, Chief Operating Officer, Chuck Freeman, Wholesale Broadband Development Manager, and Rich Nall, Network Coordinated Services and Order Fulfillment Director.

**DISCUSSION**

After introductions of members of the Board, NoaNet representatives, members of the public and PUD staff present, NoaNet representatives showed a Power Point presentation regarding operations and maintenance update. It addressed the US Department of Commerce Broadband Technology Opportunities Program (BTOP), a Sales Review and a Business Review. Also, some next steps were addressed. Identified in the BTOP budget of \$5.7 million was \$3.6 million in grant funds and \$2.1 million in-kind funding, although a further update is pending. There was some discussion around the 20-plus mile aerial and 13-plus underground backbone, of who owns what and, in the event of audit, who is responsible for what, as well as some discussion about any equipment owned by the PUD located on private property.

The issues of sale-to-activation process, current customer base (schools, government, municipalities, service providers and anchor institutions) and revenue, sales pipeline and competition (Century Link and Wave Broadband) were addressed. Regarding activation, it was noted that the quoting process would review bandwidth required,

electronics, fiber or wireless outside plant, PUD rate sheet or offer management, customer quotes, acknowledgement of fulfillment issues, completion of design, installation and provision of online service provider (??) electronics and activation/testing.

Next steps are to include finalization of business objectives, review of rate schedules, costs of pole attachments, utility operations, line extension, future capital and a currently in process addendum to an operations and maintenance contract.

It was determined that another Special Meeting/Workshop be held in three months to continue address of any issues.

#### **ADJOURNMENT**

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to adjourn the Special Meeting/Workshop at 12:12 p.m..

A Special Meeting/Workshop was held earlier this date to update the Board on the PUD role in Telecommunications for East Jefferson County and the PUD-NoaNet relationship. A Power Point presentation regarding operations and maintenance update was displayed. The WECC (Western Electricity Coordinating Council) report due date has been extended to May 5, 2014. The annual U.S. Energy Information Administration (EIA) Form EIA-861, identifying power sales, revenue and energy efficiency, is due at the end of April, 2014. Reporting to Rural Utilities Service has been extended to the end of April. Transfer of Clallam PUD power lines nears. Billing and telephone systems are improving. Regarding conservation, information regarding several thermo imaging devices was presented and, after discussion, the Board took the following ACTION:

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to purchase thermo imaging device, FLIR T640 in the amount of \$25,950.

#### **Water/Sewer**

A pre-construction meeting was held with regard to the Quimper Water System/Kala Point consolidation. Phase 2 of the Sparling Well project may begin. Procuring bids to paint the Quilcene water tank continues. Shine Plat consolidation is to be addressed.

#### **Public Comment**

None

#### **CORRESPONDENCE**

Memo from Thomas Shapely, Washington State Auditor's Office, regarding Open Government & Transparency Training Sessions

#### **ADJOURNMENT**

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to adjourn the Regular Meeting at 7:16 p.m.



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County  
DRAFT  
April 15, 2014**

**SPECIAL MEETING/WORKSHOP  
MINUTES**

The Special Meeting/Workshop of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 10:00 a.m. Commissioners and staff present were:

Wayne King, President  
Ken McMillen, Vice-President  
Barney Burke, Secretary  
Kevin Streett, District Electrical Superintendent  
James Parker, District Manager  
Bill Graham, District Resource Manager  
Kate Pike, Brisa Services

**AGENDA**

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The issues of sale-to-activation process, current customer base (schools, government, municipalities, service providers and anchor institutions) and revenue, sales pipeline and competition (Century Link and Wave Broadband) were addressed. Regarding

activation, it was noted that the quoting process would review bandwidth required, electronics, fiber or wireless outside plant, PUD rate sheet or offer management, customer quotes, acknowledgement of fulfillment issues, completion of design, installation and provision of online service provider, electronics and activation/testing.

Next steps are to include finalization of business objectives, review of rate schedules, costs of pole attachments, utility operations, line extension, future capital and a currently in process addendum to an operations and maintenance contract.

The board was told that 13 anchor institutions have signed up for fiber via the NoaNet system. The board asked which institutions had signed up, and whether the number 13 indicated different institutions or multiple sites for a smaller number of institutions. NoaNet staff did not have that information available. It was agreed that NoaNet would provide this information to JPUD by its next regular meeting, May 6, 2014.

It was also determined that another Special Meeting/Workshop be held in three months to continue address of any issues.

#### **ADJOURNMENT**

**MOTION:** By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to adjourn the Special Meeting/Workshop at 12:12 p.m..



**PUBLIC UTILITY DISTRICT NO. 1  
of Jefferson County**

**DRAFT**

**April 15, 2014**

**REGULAR MEETING  
MINUTES**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:01 p.m. Commissioners and staff present were:

Wayne King, President  
Ken McMillen, Vice-President  
Barney Burke, Secretary  
James Parker, District Manager  
Bill Graham, District Resource Manager  
Kevin Streett, District Electrical Superintendent  
Michael Legarsky, District Finance Director  
Don McDaniel, Transition Consultant  
Kate Pike, Brisa Services

**AGENDA**

The Agenda was approved with addition of Discussion Item c) Address by Stan Nealey, Vice-President of Citizen Advisory Board regarding a customer relations subcommittee.

**APPROVAL OF MINUTES**

MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously, to approve the Regular Meeting Minutes of April 1, 2014 as submitted and distributed.

**APPROVAL OF VOUCHERS**

MOTION: By Commissioner Burke, Second by Commissioner King, carried unanimously, to approve payment of:

Warrants No. 501153 through 501188 in the amount of	\$ 68,721.75
Warrants No. 102665 through 102787 in the amount of	\$ 326,923.44
For a Total Warrant Amount of	\$ 395,645.19
	Wire Transfers:
	\$ 1,847,658.00

**Commissioner McMillen**

March 20-21: Attended WPUDA meetings in Olympia

April 15: Attended workshop with NoaNet (Northwest Open Access Network)

April 15: Attended Jefferson County Energy Lunch

**Commissioner Burke**

April 15: Attended workshop with NoaNet (Northwest Open Access Network)

April 15: Attended Jefferson County Energy Lunch

April 23-24: Expect to attend Energy Northwest meetings

### **Commissioner King**

April 9: Attended NoaNet meeting via telecom

April 15: Attended workshop with NoaNet (Northwest Open Access Network)

### **PUBLIC COMMENT** (for items not listed on the Agenda)

1) Don McDaniel, Transition Consultant and CAB Facilitator, commented that the CAB has asked him to investigate a member succession plan, to identify length of memberships and replacement policies.

2) Roger Risely, citizen, commented on possible directions on time limits for public comments. Discussion by Board and staff ensued regarding methodology for recording telephone calls from customers. Kevin Street will investigate.

3) Kevin Clark, citizen, expressed gratitude for providing appliance rebates and for encouraging use of electricity rather than other heat sources and transportation fuels.

### **ACTION ITEMS**

None

### **DISCUSSION ITEMS**

#### a) Medical Emergencies Procedures

The Manager presented a Memo for Record regarding a policy for utility reconnections for clients with medical emergencies. No clear policy currently exists, and State UTC requirements are not ordered for public utility districts, who are regulated by RCW 54. Presented was information on current policies for Clallam County PUD (none), Pacific County PUD (none) and Snohomish County PUD with a reconnect for any claim for medical emergency, with reconnect fees and necessity of medical verification. Also presented were the Washington Administrative Code (WAC) regulations regarding application of rules and disconnection of service by electric utilities. The Board and staff discussed a recommendation to adopt policy similar to that of Snohomish County PUD and following the intent of the WAC.

#### b) PUD Annual Report

Michael Legarsky presented the District's re-issued Annual Financial Report for the years ending December 31, 2010, 2011, and 2012. Report for year 2013 in process. Also presented was the PUD Privilege Tax calculation and allocation documents for Year 2014, said tax due to Department of Revenue.

#### c) Address by Stan Nealey, Vice-President of Citizen Advisory Board regarding a customer relations subcommittee

At the request of the CAB, Stan Nealey reported that he, Gene Brandon and Paula Anderson will serve on a CAB sub-committee to look at issues around customer relations with research of practices of other utilities. It is expected that a draft plan can be prepared by the next CAB meeting, May 12, 2014.

### **MANAGER'S REPORT/OLD BUSINESS**

#### **Electrical Summary**

A Special Meeting/Workshop was held earlier this date to update the Board on the PUD role in Telecommunications for East Jefferson County and the PUD-NoaNet relationship. A Power Point presentation regarding operations and maintenance update was displayed. The WECC (Western Electricity Coordinating Council) report due date has been extended to May 5, 2014. The annual U.S. Energy Information Administration (EIA) Form EIA-861, identifying power sales, revenue and energy efficiency, is due at the end of April, 2014. Reporting to Rural Utilities Service has been extended to the end of April. Transfer of Clallam PUD power lines nears. Billing and telephone systems are improving. Regarding conservation, information regarding several thermo imaging devices was presented and, after discussion, the Board took the following ACTION:

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to purchase thermo imaging device, FLIR T640 in the amount of \$25,950.

**Water/Sewer**

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**Public Comment**

None

**CORRESPONDENCE**

Memo from Thomas Shapely, Washington State Auditor's Office, regarding Open Government & Transparency Training Sessions

**ADJOURNMENT**

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to adjourn the Regular Meeting at 7:16 p.m.



May 6, 2014

VOUCHER CLAIM FORMS FOR BILLS TO BE PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 102788 to #102946	\$823,112.32	05/06/2014
Payroll:	#501189 to #501226	\$ 68,046.55	04/25/2014

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**TOTAL BILLS TO BE PAID** \$ 891,158.87

VOIDED CHECKS N/A

WIRE TRANSFERRED AMOUNTS	AMOUNT	DATE
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ABIDANCE CONSULTING CORP	\$ 9,025.00	5/5/2014
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**TOTAL WIRES** \$9,025.00

PAYROLL APPROVAL  
PUBLIC UTILITY DISTRICT NO 1 OF JEFFERSON COUNTY  
4/25/2014

<b>NUMBER</b>	<b>VENDOR NAME</b>	
501189	KIMBERLY COTTIER-HOLT	2,211.43
501190	ALYSON DEAN	1,394.44
501191	WILLIAM GRAHAM	1,944.63
501192	ANNETTE JOHNSON	1,513.52
<del>501193</del>	<del>MICHAEL LEGARSKY</del>	<del>2,473.39</del>
501194	RONAJEAN MCCONNELL	1,038.58
501195	JAMES PARKER	2,796.14
501196	LAURA ROBERTS	874.06
501197	TAMARA RUMPEL	1,555.17
501198	NATHALIA TANTUM	1,423.70
501199	MARYLOU TATUM	1,118.19
501200	MAUREEN WHIPPY	1,060.28
501201	LISA YOBBAGY-KELLER	1,224.90
501202	ADAM YORK	1,003.37
501203	DYLAN BRACKNEY	1,562.34
501204	CALEB CHAKOS	2,801.17
501205	JOSHUA DARLING	2,599.92
501206	DAVID ELIAS	948.11
501207	CASEY FINEDELL	2,734.01
501208	BRADLEY FLUX	3,269.98
501209	TOBY HOWARD	967.77
501210	JORDAN LEAVITT	3,025.81
501211	BO LEE	2,901.30
501212	ROBERT PHILLIPS	2,148.25
501213	ERIK PRYOR	1,682.95
501214	DONALD STRETT	3,283.21
501215	ERIC THARALDSEN	4,082.54
501216	BRIAN VAN NESS	1,785.45
501217	COLTON WORLEY	1,624.35
501218	RANDALL CALKINS	1,456.44
501219	VOID	0.00
501220	DOUGLAS REEDER	1,824.87
501221	JERRY RUBERT	1,812.68
501222	ERIC STOREY	2,279.95
501223	BERNARD BURKE	807.65
501224	WAYNE KING	807.47
501225	KENNETH MCMILLEN	753.28
501226	JOSE ESCALERA-ESTRADA	1,255.25
	<b>TOTAL PAYROLL</b>	<b>68,046.55</b>

VOUCHER APPROVAL  
PUBLIC UTILITY DISTRICT NO 1 OF JEFFERSON COUNTY  
5/6/2014

NUMBER	VENDOR NAME	AMOUNT	DESCRIPTION
102788	JEFFERSON TREASURER	\$ 115,254.92	B&O MARCH 2014
102789	WA STATE SUPPORT REGISTRY	\$ 772.99	CHILD SUPPORT
102790	COSTCO	\$ 539.96	RACK/PRINTER/CAMERA FOR WATER
102791	CREDIT INTERNATIONAL CORPORATION	\$ 270.61	GARNISHMENT
102792	BANK OF AMERICA	\$ 26,959.17	P/R TAXES
102793	PENINSULA CREDIT UNION	\$ 1,350.00	EMPLOYEE SAVINGS
102794	WA ST DEPT OF DEFERRED COMP	\$ 950.00	DEFERRED COMP
102795	VOID	\$ -	
102796	ASSOCIATED PETROLEUM PRODUCTS INC	\$ 12,216.03	FUEL
102797	BANK OF AMERICA -- FEES	\$ 5,955.55	BANKING FEES
102798	RON BISHOP	\$ 5.49	CUSTOMER REFUND
102799	JOE BORG	\$ 50.00	CUSTOMER REFUND
102800	LUELLA CASPERS	\$ 173.54	CUSTOMER REFUND
102801	CENTURY LINK-S	\$ 984.91	PHONES
102802	COMPUNET INC	\$ 3,304.51	COMPUTER
102803	DOUBLE "D" ELECTRIC, INC.	\$ 408.75	REPAIR
102804	FERGUSON WATERWORKS	\$ 101.18	WATER MATERIALS
102805	GE CAPITAL	\$ 676.89	RICOH COPIERS
102806	GENERAL PACIFIC INC	\$ 23,601.49	METERS/LOAD LIMIT/COVERS
102807	GOOD MAN INC	\$ 1,048.58	SEPTIC PUMP OUTS
102808	GOODMAN SEPTIC SERVICES	\$ 4,708.80	SEPTIC PUMP OUTS
102809	GRAINGER	\$ 4,050.20	RAMP/STEP LADDER/RACK
102810	H D SUPPLY POWER SOLUTIONS	\$ 1,174.21	SPLICES
102811	HADLOCK BUILDING SUPPLY, INC.	\$ 170.82	MATERIALS
102812	HADLOCK COMPUTER SERVICES	\$ 342.10	ELECTRICAL ITEMS
102813	HENERY HARDWARE	\$ 163.62	MATERIALS
102814	PETER HOWE	\$ 89.86	CUSTOMER REFUND
102815	LESLIE HOYT	\$ 57.65	CUSTOMER REFUND
102816	INFOSEND, INC	\$ 6,418.10	BILLINGS/MAILING
102817	ISLAND VIEW APARTMENTS	\$ 225.94	CUSTOMER REFUND
102818	ITRON, INC.	\$ 338.40	SOFTWARE MAINT
102819	JIFFY LUBE	\$ 281.27	VEHICLE MAINT
102820	VIRGINIA KOSTANICH	\$ 3,550.00	WATER SDC/METER REFUND
102821	MICHAEL LEGARSKY	\$ 307.23	WPUDA MEETING
102822	LES SCHWAB TIRES	\$ 936.68	VEHICLE MAINT
102823	NESCO LLC	\$ 6,431.00	TRUCK/POLE TRAILER/REEL TRAILER
102824	OFFICE DEPOT	\$ 560.65	OFFICE SUPPLIES
102825	OLYMPIC EQUIPMENT RENTALS	\$ 2,235.56	ELECT/WATER REPAIRS
102826	JONATHAN PALLIE	\$ 1,226.26	CUSTOMER REFUND
102827	PENINSULA PEST CONTROL	\$ 327.00	MAINTANENCE
102828	PETRICK'S LOCKSMITHS	\$ 1,478.91	LOCKSMITH
102829	PLATT ELECTRIC SUPPLY	\$ 3,538.31	WIRE
102830	PRECISION FIBER, INC	\$ 2,369.00	OAK BAY EMERGENCY REPAIR
102831	PUD #1	\$ 5,811.50	UTILITIES
102832	RED FLAG STRATEGIES	\$ 413.11	EMPLOYEE RESEARCH
102833	ADA RICKENBACKER	\$ 3,602.57	CUSTOMER REFUND
102834	DON ROGERS	\$ 9.55	CUSTOMER REFUND
102835	ROHLINGER ENTERPRISES INC	\$ 53.41	CLEAN/TEST LINEMEN SLEEVES
102836	RONALD RYAN	\$ 233.47	CUSTOMER REFUND
102837	SCHWEITZER ENGINEERING LABS INC	\$ 11,227.02	4 REVENUE METERS
102838	SD MYERS INC	\$ 5,607.00	ELECTRICAL MATERIALS
102839	SHOLD EXCAVATING INC	\$ 760.28	UG LINEWORK AT CAMP DISC.
102840	SIGN STATION	\$ 1,142.32	ADVERTISING
102841	W LARS SIKES	\$ 538.67	CUSTOMER REFUND
102842	SOLOMON CORPORATION	\$ 4,725.00	REC/REPAIR REGULATOR
102843	STATE AUDITORS	\$ 1,774.84	AUDIT BILLING
102844	TOWNSEND BAY PROPERTY MANAGEMENT	\$ 98.79	CUSTOMER REFUND
102845	TWISS ANALYTICAL LABORATORIES, INC.	\$ 262.20	WATER TESTING
102846	USA BLUEBOOK	\$ 795.91	WATER DICKSON CHARTS
102847	UTILITY TRANSFORMER BROKERS	\$ 2,650.00	RECOND SUBMERSIBLE TRANSFORMER
102848	VERIZON WIRELESS, BELLEVUE	\$ 1,904.27	CELL PHONES

102849	WA STATE DEPT OF HEALTH	\$ 1,561.80	SEPTIC PERMITS
102850	WA STATE DEPT OF TRANSPORTATION	\$ 102.65	FRANCHISE INSPECT
102851	ANDREW WALLACE	\$ 30.69	CUSTOMER REFUND
102852	WELLS FARGO HOME MORTGAGE	\$ 5.14	CUSTOMER REFUND
102853	WESCO RECEIVABLES CORP	\$ 17,275.84	WIRE
102854	WESTBAY AUTO PARTS, INC.	\$ 7.84	MATERIALS
102855	CALVIN / BARBARA WILLIAMS	\$ 411.74	CUSTOMER REFUND
102856	ADAM YORK	\$ 22.40	MILAGE
102857	DEBRA YU	\$ 15.30	CUSTOMER REFUND
102858	CITY OF PORT TOWNSEND	\$ 207,947.43	CITY TAX-1ST QTR 2014
102859	DEPT OF LABOR & INDUSTRIES	\$ 8,811.07	WORKMENS COMP
102860	EMPLOYMENT SECURITY	\$ 1,096.66	SUTA TAX
102861	IBEW LOCALUNION NO 77	\$ 1,117.94	APRIL DUES
102862	NW LABORERS 252 (DUES)	\$ 522.00	APRIL DUES
102863	UNITED STATES TREASURY	\$ 83.93	FICE/FED W/H
102864	JEFFERSON COUNTY AUDITOR	\$ 35.75	NEW F150 REGISTRATION
102865	AFLAC	\$ 512.40	EMPLOYEE DEDUCT
102866	STEVEN ALANKO	\$ 5.00	RF REBATE
102867	ALTEC INDUSTRIES INC	\$ 2,790.48	ELECTRICAL MATERIALS
102868	RICHARD BACHER	\$ 1,500.00	H/P REBATE
102869	BANKCARD CENTER	\$ 2,724.65	TRAVEL/CHAIRS
102870	THOMAS BERG	\$ 50.00	CW REBATE
102871	BJ DAVIS COMPANY	\$ 217.25	O/H DOOR WORK
102872	BONNIE BLOSSOM	\$ 1,500.00	H/P REBATE
102873	BRISA SERVICES	\$ 390.00	TRANSCRIBING
102874	BROUGHTON LAW GROUP INC PS	\$ 450.68	ATTORNEY
102875	SCOTT BROWNING	\$ 15.00	RF REBATE
102876	CASCADIA CONSULTING GROUP	\$ 7,006.72	BPA REBATE TEAM
102877	CELLNET TECHNOLOGY INC A LANDIS -GYR CO	\$ 39,165.47	METER READING APRIL 2014
102878	CENTRAL WELDING SUPPLY	\$ 35.45	MATERIALS
102879	CENTURY LINK-S	\$ 88.51	TELEPHONE
102880	CHS	\$ 131.02	MATERIALS
102881	CITY OF PORT TOWNSEND	\$ 1,611.95	WATER BILLING
102882	COMPUNET INC	\$ 1,266.58	SCADA
102883	CORRECT EQUIPMENT	\$ 390.05	REPAIRS
102884	DELL MARKETING LP	\$ 2,542.24	NEW COMPUTER
102885	NICK DELORME	\$ 200.00	DEPOSIT REFUND
102886	DISCOVERY BAY GROUP LLC	\$ 1,500.00	CONSULTING
102887	TRISHA ERICKSON	\$ 1,500.00	H/P REBATE
102888	GENERAL PACIFIC INC	\$ 67,397.32	METERS/ENCLOSURES/PEDISTALS
102889	GRAINGER	\$ 461.29	DIGITAL CLAMPS/EQUP RACK
102890	HADLOCK BUILDING SUPPLY, INC.	\$ 172.55	MATERIALS
102891	SARA HAYES	\$ 200.00	DEPOSIT REFUND
102892	JEFF/KARI HEISTAND	\$ 1,500.00	H/P REBATE
102893	HENERY HARDWARE	\$ 239.47	MATERIALS
102894	HIGHWAY SPECIALTIES LLC	\$ 469.79	RENTAL OF SIGNS FOR ROAD
102895	MIKE HINOJOS	\$ 1,500.00	H/P REBATE
102896	INFOSEND, INC	\$ 1,226.24	MAILING SERVICE
102897	THOMAS KIMPEL	\$ 1,500.00	H/P REBATE
102898	WAYNE KING	\$ 85.12	MILEAGE FOR APRIL 2014
102899	MARGARET KIRK	\$ 1,500.00	H/P REBATE
102900	MARIANNE KLINE	\$ 300.00	CASH DRAWER
102901	LAND J ENTERPRISES	\$ 5,150.25	UG LINEWORK AT QUILCENE
102902	MASON COUNTY PUD #1	\$ 361.64	WATER/POWER BILLINGS
102903	MICHAEL MCALLISTER	\$ 1,500.00	H/P REBATE
102904	KENNETH A. MCMILLEN	\$ 550.20	TRAVEL FOR APRIL 2014
102905	GREG/MARCY MIKA	\$ 1,500.00	H/P REBATE
102906	MARILYN/ROD MITCHELL	\$ 500.00	H/P REBATE
102907	RICHARD/MARYANN MOORE	\$ 1,500.00	H/P REBATE
102908	NESCO LLC	\$ 1,471.50	REEL TRAILER
102909	NW LABORERS-EMPLOYERS TRUST FUNDS	\$ 15,438.00	MEDICAL COVERAGE
102910	OFFICE DEPOT	\$ 1.05	OFFICE SUPPLIES
102911	OLDCASTLE PRECAST	\$ 2,933.20	BASE W/IRONS
102912	ON LINE INFORMATION SERVICES	\$ 284.00	CUSTOMER CREDIT CHECKS
102913	BRIGITTA ONNEMYR	\$ 1,500.00	H/P REBATE
102914	DOUGLAS PALMER	\$ 15.00	RF REBATE



102915	ROBERT PITTINGER	\$ 1,500.00	H/P REBATE
102916	PLATT ELECTRIC SUPPLY	\$ 13,920.74	PVC CONDUIT FOR STOCK
102917	MELINDA PONGREY	\$ 1,500.00	H/P REBATE
102918	PROTEK	\$ 5,962.30	IT SUPPORT
102919	PUD #1	\$ 390.18	UTILITIES
102920	PURMS JOINT SELF INSURANCE FUND	\$ 25,485.09	MED COVERAGE/LIABILITY BILLING
102921	ALLEN RAWSON	\$ 1,500.00	H/P REBATE
102922	WESLEY REED	\$ 1,500.00	H/P REBATE
102923	ROY/FRANCES REYNOLDS	\$ 800.00	H/P REBATE
102924	RICOH USA, INC	\$ 462.28	EXTRA COPIES ON COPIER
102925	JOHN/GAIL RYAN	\$ 1,500.00	H/P REBATE
102926	ANGELA SCOTT	\$ 1,900.00	H/P REBATE
102927	SD MYERS INC	\$ 4,600.00	23 INFARED OF TRANSFORMERS
102928	SHOLD EXCAVATING INC	\$ 172.98	GRAVEL DELIVERY TO PT SITE
102929	CLAYTON SMITH	\$ 1,500.00	H/P REBATE
102930	SOLOMON CORPORATION	\$ 35,750.00	15KV TRANSFORMERS (2)/PADMOUNT
102931	SOS PRINTING	\$ 195.11	BUSINESS CARDS
102932	SPRINGBROOK SOFTWARE, INC.	\$ 5,622.95	NET METER SOFTWARE PROGRAM
102933	BRAD TAYLOR	\$ 50.00	CW REBATE
102934	TFS CAPITAL SOLUTIONS-1	\$ 5,425.00	TRUCK WITH TEREX COMMANDER
102935	GAYLE THORNE	\$ 1,500.00	H/P REBATE
102936	JENNIFER TURNEY	\$ 1,500.00	H/P REBATE
102937	STEVE URBANC	\$ 1,500.00	H/P REBATE
102938	WA STATE DEPT OF HEALTH	\$ 919.00	SPARLING WELL REVIEW
102939	ROBERT WALL	\$ 1,500.00	H/P REBATE
102940	ROBERT/CARLA WALL	\$ 15.00	RF REBATE
102941	RYAN WALL	\$ 15.00	RF REBATE
102942	ANNA WEERTS	\$ 1,500.00	H/P REBATE
102943	WELLS FARGO EQUIPMENT FINANCE	\$ 12,255.17	DODGES W/TEREX AERIAL (3)
102944	SUE WEST	\$ 50.00	CW REBATE
102945	WESTBAY AUTO PARTS, INC.	\$ 7.22	MATERIALS
102946	JANET WILLIAMS	\$ 1,500.00	H/P REBATE
	TOTAL AMOUNT	\$ 823,112.32	



6 May 2014

MEMO FOR BOC

SUBJECT: Website Public Notification Process

1. The purpose of this memo is to discuss PUD practices towards posting of Public Notices.
2. Bill is gone to training on energy efficiency for next three days.
3. Email:

I did some more research on what we post relative to other PUDs.

All are supposed to post meeting announcements. Most do.

Not all post agendas. Some archive with minutes. We can do this.

All I saw arrived minutes. Most posted financials. Few post budgets beyond a summary. Many posted newsletters.

No one posted a board packet or archived it online. No one had resolutions either.

As far as I have read the law, the only requirement through our website is we post meeting announcements.

Annette has been trained in proper public agency documentation and is archiving offline. Omissions in documentation online should not be construed as an omission offline. Annette has it handled.

4. We will start insuring that all BOC meetings are posted to the website, also we will archive the minutes, and resolutions.
5. We can address this further upon Bills return.

James G. Parker  
Manager



**RESOLUTION NO. \_\_\_\_ - 2014**

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Jefferson County, Washington, Declaring Certain Property to be Surplus and Authorizing the Sale or Other Disposal of Said Property

WHEREAS, the electrical system assets purchased by the District from Puget Power included certain real property located at ---- Chimacum Road, Jefferson County, identified as Jefferson County Tax Parcel No. 901113012 ("the Property"), which includes an electrical substation which is now a part of the electrical distribution system operated by the District; and

WHEREAS, in addition to the actual fenced substation area, the Property includes approximately ---- acres of land that the District does not presently need and will not need in the future for the operation or future expansion of the substation; and

WHEREAS, there is a house located on the excess portion of the parcel which was used as a rental property by Puget Power, which has fallen into disrepair. The house and related structures have little, if any, value to the District and are not necessary for the District's purposes; and

WHEREAS, the Commissioners wish to dispose of the house and related structures and remove them from the land, either by sale or demolition; and

WHEREAS, the District also wishes to sell the excess land, but the size of that excess area is too small to qualify as a separate conveyable parcel under the Jefferson County Zoning Code; and

WHEREAS, it may be possible to do a Boundary Line Adjustment with a neighboring property owner which would allow the District to sell the excess land.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Public Utility District No. 1 of Jefferson County, as follows:

Section 1. The Commissioners hereby declare that the house and related structures now located on the District's substation Property at ---- Chimacum Road (Jefferson County Tax Parcel Number ----) are unserviceable, obsolete, unfit and in serious disrepair, and may be disposed of without the approval of the voters in accordance with RCW 54.16.180. The Commissioners have determined that it would not be appropriate for the District to spend public funds on renovating the house or continuing to maintain it as a rental property. The house and related structures on the property are therefore surplus to the District's needs and should be sold or otherwise disposed of.

Section 2. The PUD Manager is hereby authorized and directed to dispose of the house and other structures on the Property, in a commercially reasonable manner. The Manager shall seek to find a buyer for the house and related structures who shall be required to remove them from the property. The Commissioners nevertheless recognize that said property may have no commercial value, and the Manager is also authorized to dispose of the property by demolition and to sell parts thereof for their scrap value.

Section 3. The Commissioners also recognize that the excess portion of the land cannot presently be sold as a separate property, because its area is less than the minimum lot size under the Jefferson County Zoning Code. It may be possible, however, to perform a Boundary Line Adjustment with a neighbor so that the excess portion of the Property can be conveyed to the neighbor at its fair market value. The Commissioners therefore authorize the Manager to negotiate with neighboring property owners to ascertain whether a Boundary Line Adjustment can be negotiated.

Section 4. If the Manager is able to find a neighboring property owner who is willing to purchase the excess property, the proposed transaction will be presented to the Commissioners for final review and approval.

ADOPTED at a regular meeting of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington, held this \_\_\_\_\_ day of May, 2014.

PUD NO. 1 OF JEFFERSON COUNTY

By \_\_\_\_\_  
President and Commissioner

By \_\_\_\_\_  
Commissioner

By \_\_\_\_\_  
Commissioner

ATTEST:

\_\_\_\_\_  
Secretary, Board of Commissioners

**CERTIFICATION**

I, \_\_\_\_\_, Secretary of the Board of Commissioners of PUD NO. 1 OF JEFFERSON COUNTY, do hereby certify that the document attached hereto is a true and correct copy of Resolution No. \_\_\_\_\_-2014 of the said Board, duly adopted at a regular meeting thereof held on the \_\_\_\_\_ day of May, 2014.

\_\_\_\_\_  
Secretary, Board of Commissioners



**PUBLIC UTILITY DISTRICT NO.1  
OF  
JEFFERSON COUNTY**

**RESOLUTION NO. 2014- 00x**

A RESOLUTION of the Board of Commissioners of Public Utility District No. 1 of Jefferson County, Washington ("the PUD"), ordering the Segregation of an Assessments on the Assessment Roll of Local Utility District No. 5

WHEREAS, Resolution No. 200 adopted xx December 20xx levied and confirmed an assessment against Parcel 977100603, (Ocean Grove Estates #2, Block 6, Lot 4) for a three-bedroom drainfield connection: and

WHEREAS, said assessment have been paid in full, however never used; and

WHEREAS, the current property owners understand that by transferring of the assessments from one parcel to another will mean that the assessment and the sewer connection have been transferred and there is no guarantee the initial parcel will have sewer available,

NOW, THEREFORE, BE IT RESOLVED that a copy of this Resolution shall be delivered to the Treasurer of Jefferson County, Washington, who is authorized and directed to make the following segregation upon the Assessment Roll of Local Utility District No. 5:

From:

Parcel #977100603.....original full assessment..... \$xxxxxx

To:

Parcel # 977100726

ADOPTED by the Commission of Public Utility District No. 1 of Jefferson County, Washington, at a regular open meeting held this 20<sup>th</sup> day of April 2014.

Wayne G. King  
President

Ken McMillen  
Vice President

Barney Burke  
Secretary

April 22, 2014

Public Utility District #1  
Attention: Jim Parker, Manager  
P.O. Box 929  
Port Hadlock WA 98339

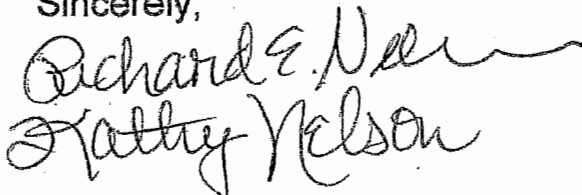
Dear Mr. Parker,

This letter is written to request the transfer of a three-bedroom drainfield connection from one of our properties to another in Ocean Grove.

Please transfer from Ocean Grove Estates #2, Block 6, Lot 4, parcel number 977 100 603 to Ocean Grove Estates #2, Block 7, Lots 19 & 20, parcel numbers 977 100 725 and 977 100 726.

We understand this requires action by your Board of Commissioners. Please let us know if you need additional information.

Sincerely,

Handwritten signatures of Richard E. Nelson and Kathy C. Nelson. The signature of Richard E. Nelson is written in cursive and is positioned above the signature of Kathy C. Nelson, which is also in cursive.

Richard E. Nelson  
Kathy C. Nelson

6 May 2014

MEMO FOR BOC

SUBJECT: Collections

1. The purpose of this memo is to provide the PUD BOC an update on the status of PUD collections.
2. At the 7 January 2014 PUD Board meeting the Board approved using Evergreen Financial Services for collections of those debts the PUD could not recover through its own efforts.
3. Note from RJ: We have compiled all of the history for the deleted over 90 day balance accounts and are ready to turn them over to Evergreen for collection. There are 330 accounts for a total of \$189, 792. There are so many because we have not send anything to collections for over a year giving people the benefit of the doubt—a lot of these are PSE's final bill—they would pay us sometimes but not the amount we billed for PSE. We were going to use Utility Exchange but decided to use Evergreen instead because of the cost. I am hoping to get this done this week and then we can do it monthly so we can keep up with the accounts receivable better. Please let me know if you need anything else. Thanks
4. We are now based upon this notification of the Board going to start processing accounts on a monthly basis that are:
  - a. Deleted accounts over 90 days.
  - b. Accounts shut-off for more than 90 days.
  - c. The initial amount sent to collection will be approximately 189,792 dollars.
5. POC this memo is the undersigned.

James G. Parker, PE  
Manager



6 May 2014

OLD BUSINESS.

1. Electrical:

a. General. —

i. Franchises: Contractor has finished the leg work for SR116, we now have to prepare and submit to WashDOT

ii. Fairs/ Festivals: Entered the parade; also the fair (Kevin will bring in Wi-Fi)

iii. Power consumption:

Month	Energy MWh	Energy aMW	Peak MW	Actual KWHR	Difference PUD use less
April-13	26342.49	36.587	66.965	24,424,486	1,918,004
May-13	22129.25	29.744	47.554	20,021,691	2,107,560
June-13	20265.85	28.147	40.507	17,562,158	2,703,688
July-13	26423.64	35.516	45.604	23,864,968	2,558,667
August-13	26660.86	35.834	44.509	23,900,887	2,759,968
September-13	26103.39	36.255	50.487	23,850,329	2,253,060
October-13	29495.86	39.645	71.699	30,837,093	(1,341,232)
November-13	36653.84	50.838	84.06	37,798,681	(1,144,837)
December-13	43811.98	58.887	97.33	45,370,242	(1,558,262)
January-14	45145.20	60.679	94.229	40,683,452	4,461,751
February-14	38661.99	57.533	90.523	39,165,810	(503,818)
March-14	37256.15	50.143	84.284	34,823,864	2,432,284
April-14	32608.04	45.289	75.894		
May-14	28750.87	38.644	56.386		
June-14	26674.68	37.048	49.304		
July-14	26654.97	35.827	45.805		
August-14	26892.46	36.146	44.705		
September-14	26333.27	36.574	50.713		
October-14	29396.81	39.512	72.031		
November-14	36580.50	50.736	84.453		
December-14	43762.94	58.821	97.79		

Month Dt	Hour Qty	Meter Point Nbr	Total kWh	Peak kW	Peak KW Hour	Power Factor	Load Factor
Jan 2014	744	Discovery Bay	1,133,711.00	2,270.00	1/5/2014 10:00	99.93	67.13
Jan 2014	744	Quilcene	2,540,465.00	5,532.00	1/5/2014 10:00	100.00	61.72
Jan 2014	744	Fairmount	30,838,700.00	66,100.00	1/6/2014 08:00	99.97	62.71
Feb 2014	672	Discovery Bay	1,105,507.00	2,721.00	2/7/2014 08:00	99.92	60.46
Feb 2014	672	Quilcene	1,844,442.00	4,322.00	2/7/2014 08:00	100.00	63.51
Feb 2014	672	Fairmount	30,724,600.00	86,200.00	2/6/2014 08:00	99.92	53.04
Mar 2014	714	Discovery Bay	915,341.00	2,025.00	3/22/2014 09:00	99.95	60.84
Mar 2014	743	Quilcene	1,709,643.00	3,331.00	3/21/2014 08:00	100.00	69.08
Mar 2014	743	Fairmount	25,946,700.00	60,100.00	3/22/2014 09:00	100.00	58.11
Apr 2014	690	Discovery Bay	759,877.00	1,694.00	4/2/2014 08:00	99.96	62.30
Apr 2014	668	Quilcene	1,364,772.00	2,851.00	4/2/2014 08:00	100.00	66.49
Apr 2014	694	Fairmount	20,461,500.00	47,600.00	4/10/2014 08:00	100.00	59.70

26,300,000 BPA estimate

- b. Outages. This weekend we had an outage on the end of Discovery Bay, around the county line. During this same time a smaller outage happened in Port Townsend. Some customers had a hard time reporting the problem and getting information from us. We are looking into this and will be making some changes in our process.

## 2. Other

- i. Transfer of CPUD power lines. Signed, CPUD is consolidating, was in PDN
- ii. BPA.
- iii. WECC. Completed on time, but cost us 25,000 plus to do the reporting. Also we need to follow up and make sure we are complying with our plan. Next year will cost the same, but then I hope to be able to leave the company and do ourselves.
- iv. Form EIA-861 - annual electric power industrial report. Due end of April. The 2013 EIA-861 survey has been delayed until further notice. It is no longer due on April 30<sup>th</sup> as the survey has not opened yet. The best I can tell you at this point is that EIA will email all respondents when the survey has opened.

Eric Harrison  
EIA- 861 Analyst (Contractor)  
Energy Information Administration  
United States Department of Energy

- v. RUS reporting. We got extension until end of April go get completed. It is a form 7. But it is difficult to get it right and so we have still not submitted the report.

Jefferson County PUD Monthly Read  
Results

	Apr-13	May-13	Jun-13	Jul-13	Aug-13	Sep-13	Oct-13	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14
<b>CUM Meters</b>													
Automated Meter Reads (incl VAN)	18220	18432	18421	18423	18431	18324	18297	18244	18148	18091	18139	18269	18254
Walk-up Reads (COM and RDO)	109	157	167	167	160	120	145	194	258	293	253	219	239
Not Attempted	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Demand Meters (DEM and DEK)</b>													
Automated Meter Reads - Commercial	125	129	129	129	128	128	130	130	130	130	130	130	130
<del>Automated Meter Reads - Residential</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>	<del>0</del>
KVAR Reads 2nd Channel (DEK)	52	55	55	55	55	54	54	54	55	54	54	55	55
Walk-up Reads (COM and RDO)	8	12	12	13	13	11	10	10	11	10	10	13	13
Demand billed as CUM	4	0	0	0	0	1	0	0	0	0	0	0	0
1st Channel Not Attempted (DEM and DEK)	0	0	0	0	0	0	0	0	0	0	0	0	2
2nd Channel Not Attempted (DEK)	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>NET Meters (CUK)</b>													
Automated Meter Reads	138	137	136	136	137	135	135	137	137	137	97	138	137
NET Reads 2nd Channel (CUK)	140	142	143	142	142	141	140	140	141	141	101	147	166
Walk-up Reads (COM and RDO)	4	7	8	8	7	7	7	5	5	5	5	26	31
1st Channel Not Attempted	0	0	0	0	0	0	0	0	0	0	0	0	0
2nd Channel Not Attempted	0	0	0	0	0	0	0	0	0	0	0	0	2
<b>Total (including 2nd Channel)</b>	<b>18800</b>	<b>19071</b>	<b>19071</b>	<b>19073</b>	<b>19073</b>	<b>18921</b>	<b>18918</b>	<b>18914</b>	<b>18885</b>	<b>18861</b>	<b>18789</b>	<b>18,997</b>	<b>19029</b>
Growth		271	0	2	0	-152	-3	-4	-29	-24	-72	208	32

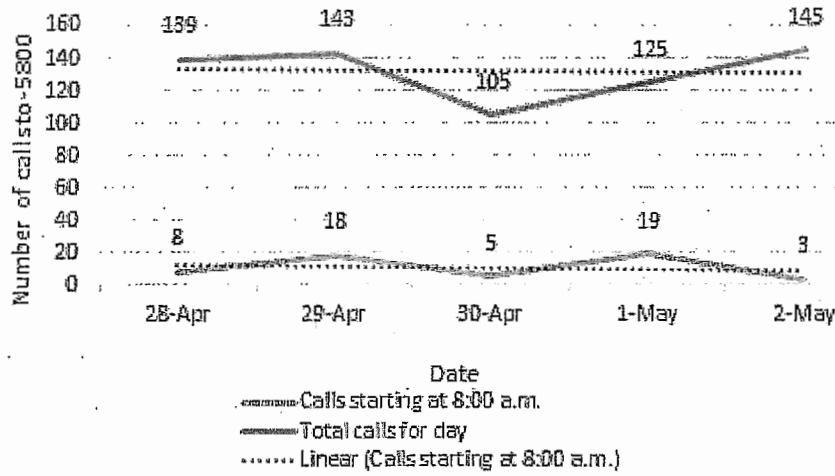
- vi. Conservation. Thermo imaging device. ordered. We have completed all the conservation rebates, around 50,000 dollars. Bill is at class today in Kennewick.

3. Admin/ Financial:

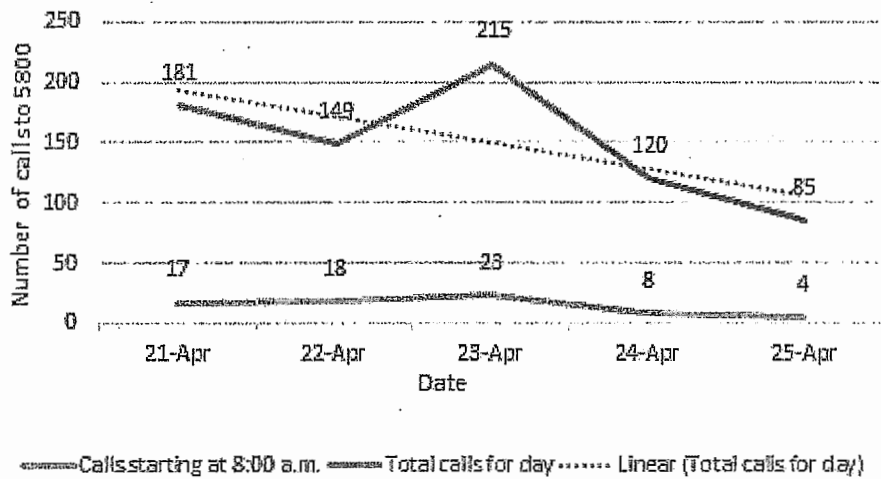
- a. Website. Paymentus site is now updated daily.
- b. Low income customers – 265 currently on the program. Sending out notices to re-up.
- c. LIHEAP money is done, now using Power Boost
- d. Budget plan, recalculating – we have 521 on that program.
- e. 19 door hangers on Monday.
- f. PURMS - The Semi Annual Operations Committee meeting will be on May 28<sup>th</sup> and 29<sup>th</sup>. The meeting will begin on the afternoon of the 28<sup>th</sup> to get an update on Health Care Reform then will reconvene on the morning of the 29<sup>th</sup> to attend to regular business
- g. Collections. We have compiled all of the history for the deleted over 90 day balance accounts and are ready to turn them over to Evergreen for collection. There are 330 accounts for a total of \$189, 792. There are so many because we have not send anything to collections for over a year giving people the benefit of the doubt—a lot of these are PSE's final bill—State Auditor is done for now. We did have a finding, but it was noted that it had been corrected. State Auditor will be back in June July time frame to finish 2013 before year end.
- h. Net metering. 30 April is the Net metering true up date.
- i. Red house – see discussions - got appraisal back. 233,000 of which 105,000 is the land –
- j. LG meeting for 30 day billing: Matt from L & G will be here to talk on Thursday the 15<sup>th</sup>—he will let me know what times and who all will come after I send him the spreadsheet of changes. I'll let you know. Thanks
- k. Shut off policy for medical. I need to finish up and get to the board.
- l. Phones:  $140/8 = 16$  per hour per day. With minimum of 2 CSRs usually 3 or 4 that comes to between 8 and 4 calls per hour. We are getting there.



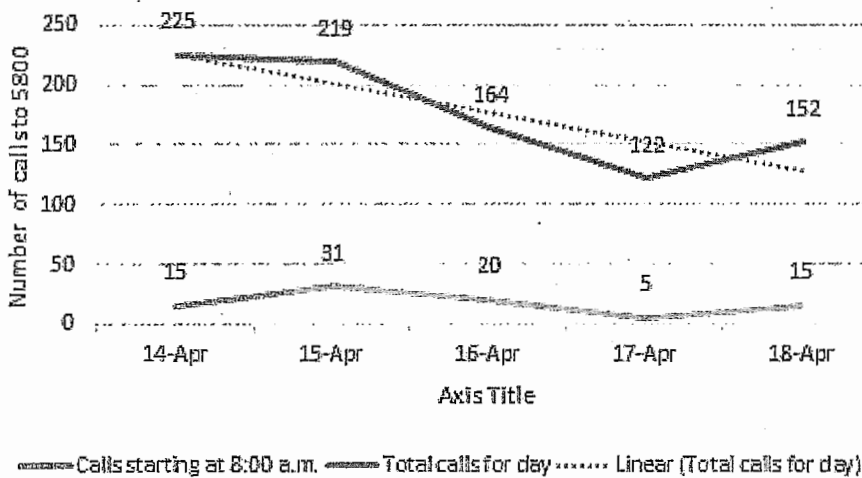
### Jefferson County PUD calls week of April 28, 2014

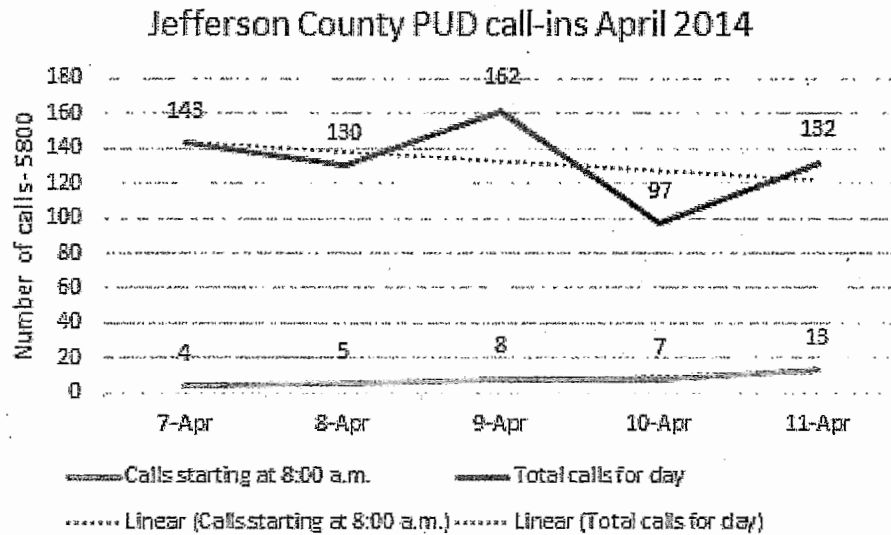


### Jefferson County PUD Call-ins April 2014



### Jefferson County PUD Call-ins April 2014





4. Personnel:

- a. Hired Byron to assist Kevin – on contract
- b. Hired a Mary Ann as a new CSR; and hired Kris as our IT guy.
- c. Started apprentice program for two groundman – certification – today.
- d. Larry has filed an appeal to superior court on whistle blowing (see executive session)
- e. Workshop for the BOC to go over personnel policies, Drug programs, exempt and commissioner policies and procedures, need to set up follow up series of workshops.

5. Water/ Sewer

- a. Kala Point/ Quimper consolidation – Seton started work has tied in lower sections of Kala Point and GCS water systems, has now started on the upper section (tanks).
- b. Sparling well.
  1. As I see it, this is phase 2 of the project. The design was approved prior to January 17, 2014, so I believe this project would be exempt from the Buy American piece.
  2. Got new DOH approval for the archeological requirements
  3. CH2M Hill to start process to get work going.
- c. Brinnon Sewer. Parks got the funding to complete the project. Looks like they will run it similar to the one they run on fort flagler, unless there is a LUD for the locals to connect. That will require the locals to come up with the funds for another MBR unit, so it will be quite expensive, so maybe nothing to get worried about. Meeting in Brinnon at 1830, probably at the community center.
- d. Water/sewer Operations -
  - a. Quilcene water tank. Still getting bid, but going to be around 80,000 dollars. Problem is we probably only take in  $(30 \times 30 \times 12)$  10,800 a year in gross revenues from the system.
  - b. Shine Platt wants to connect to PUD; told them do not have water rights

I talked over this issue with Scott Torpie in HQ. He supported the possibility of using our consolidation grant dollars to help pay for water rights work, depending on what is needed, because it would facilitate the potential consolidation of the Shine Plat. The consolidation grant is for up to \$30,000.

If you want to put in a proposal for a grant for this project you will need to provide the following information. Scope of work that identifies the water systems involved, the tasks to be completed, the deliverables to the department, a schedule, and a time and materials budget.

- c. Transit building. The project was awarded to Pease Construction of Lakewood, WA and their base bid was \$4,625,000.00. I will but Eric on the guest list. What is his title?
- d. Bill attended the State SMA meeting with DOH.

## 6. Other

### A. State Government:

You received notice yesterday Governor Inslee has established a task force to help define mechanisms to address carbon emissions reductions. I was asked to serve and have agreed to do so. I'm sorry I did not notify you earlier, but I was asked not to say anything until the Governor made his announcement.

It is my understanding that I am not on the task force as a public power representative, but I am open to discussion with any or all of you about your thoughts regarding this process. I cannot guarantee that I will be able to represent all the thoughts I hear, but I will try to find ways to assure thoughts that are not getting in front of the task force are brought forward. I will leave it up to you if you want to pursue such a discussion.

At yesterday's first meeting, I would note a few things that I thought were significant:

- Multiple participants raised the issue of impact on low-income populations associated with putting a cost on carbon. The Governor responded that is a concern, but the long term effects of climate change on low-income populations is also a concern.
- The Governor said this is about achieving emissions reductions, not adaptive management.
- The Governor acknowledged that we start with low emissions particularly from the electric sector.
- There was strong acknowledgement across the task force that transportation is the elephant in the room. It is difficult to apply cap and trade to individual consumer tailpipe emissions but that to hit the established goals, transportation has to be on the table.
- Puget asserted that addressing coal plant emissions are part of the equation but will not be addressed as part of the task force due to the sensitivity of the discussions.

### B. NoaNet.

Work has stopped. Quote for the bore (in sandstone) came back over 3x as high as original estimate. It's \$37K for just the bore.

We have some bore work we want to do. There may be some efficiencies gained doing multiple jobs, however our jobs are soft bores so we might need another boring machine. In that case, we aren't certain there are additional efficiencies doing our jobs at the same time.



6 May 2014

UPCOMING EVENTS

6 May	PUD BOC Meeting
8-9 May	PUDA Manager Meeting
12 May	CAB meeting
15 May	Meeting with L/G on meter reading
20 May	PUD BOC Meeting
26 May	Memorial Day
28 May	PURMS Semi- Annual operation committee meeting

Anti-harassment Training class, July 10<sup>th</sup>

July	NoaNet update
------	---------------

## PUDA Meetings

<b>Date</b>	<b>Meeting</b>	<b>Location</b>
May 15	Strategic Planning Committee	Olympia
May 18-22	NWPPA Annual Conference	Billings, Montana
May 29-30	Communicators Group	SeaTac
June 13-18	APPA National Conference	Denver, Colorado
June 25-27	Committee Meetings Energy, Telecom, Water and Communicators	Olympia
July 16-18	Association Meetings Approval of Strategic Plan	Omak, Best Western Peppertree
September 17-19	Association Meetings	Chehalis, Holiday Inn Express
September 24-26	Water Workshop	Skagit County
October 15	Commissioners Education Roundtable	Olympia
October 16	Budget Committee Meeting	Olympia
October 29-30	Managers Committee Meeting	TBD
November 19-21	Association Meetings Approval of Budget Member/Past Presidents Dinner	Olympia
December 3-5	WPUDA Annual Conference Water Committee Meeting	Vancouver



April 7, 2014

Jim Parker  
Manager  
Jefferson County PUD #1  
230 Chimacum Road,  
Port Hadlock, WA 98339

Dear Mr. Parker,

We are writing to you as members and representative of the St. Vincent de Paul Society of Jefferson County with a concern on behalf of those we serve. As you know, we provide emergency aid to those citizens in our county who have difficulty meeting their most urgent financial needs such as food, shelter and utilities. Our funds are provided primarily through individual donations by local citizens and to a much lesser extent by FEMA and United Good Neighbors.

In reviewing our records, since Jefferson County PUD #1 was formed, the percentage of St. Vincent funds paid out for utility bills has increased from approximately 18% to nearly 31%. This is a sizeable increase in the amount of our total budget and a large percentage of these dollars have been paid toward extraordinary charges such as reconnect, door hanging and late fees.

We are having a difficult time rationalizing the use of our funds for fees. We understand that you are not a social services agency and that you need funds to operate; however, the only way we can solve these problems is by seeking out a way to work together. The clients we have simply do not have any extra funds to pay anything more than their truly meager budget. Many of these people have mental illnesses and should be hospitalized, yet there is no program that provides this service other than on a very emergency basis.

Therefore, we are requesting that you consider waiving the fees where St. Vincent de Paul is paying the bill for your customer so that we are paying only for actual services. This issue of poverty and homelessness in our community is an issue that we all must address and cooperate on in order to find a reasonable solution without adding even greater burdens on those citizens who can least afford to pay their regular bills let alone additional fees.

Your utmost consideration will be appreciated.

Yours truly,

  
John Cantlon

Vince Verneuil

  
Gary Keister



**SHRIMP FEST**  
P.O. Box 323  
Brinnon, WA 98320

April 18, 2014

Jefferson County PUD #1  
P.O. Box 929  
Port Hadlock, WA 98339

Jim,

This May we will celebrate the 21st Annual *Hood Canal ShrimpFest* to Brinnon and the surrounding communities. The Emerald Towns Alliance (ETA) invites you to participate as a general sponsor of *ShrimpFest 2014*. Your name or Company name will be displayed as a sponsor on our Facebook page, website, advertising, and at the event (unless otherwise requested). Businesses and community members have significantly contributed to the success of events in years past – we hope we can count on you to donate this year.

*ShrimpFest* will be held Memorial Day Weekend, May 24-25. This annual festival is a means of providing entertainment to you and the community, as well as attracting visitors from all around the State to help support local businesses and raise funds for local projects. Past proceeds have gone to our community's food banks, community centers, schools and scholarship funds.

It's an exciting experience for all who participate – vendors, visitors and community members alike. The 2013 *ShrimpFest* had over 90 arts/crafts/food fair vendors and activities for the youth, as well. We continue to improve the festival and expect that it will be even better in 2014! This year we have budgeted for and scheduled several headline music groups to entertain our visitors. The famous "Belt Sander Races" will return for the celebration!

Your donation and / or gifts-in-kind sponsorship will greatly enhance our ability to provide an exciting festival for the community. The Emerald Towns Alliance (a private, non-profit, tax-exempt organization) is the parent sponsor of *ShrimpFest*. Our mission and past projects can be found on our website [www.emeraldtowns.org](http://www.emeraldtowns.org). We will be calling you in the next couple weeks to follow up on this request and answer any questions you might have about *ShrimpFest 2014*.

We thank you in advance for your contribution to this year's event – together we can make the twenty first year of *ShrimpFest* a resounding success.

Sincerely,

Phil Thenstedt, President  
Emerald Towns Alliance

[www.emeraldtowns.org](http://www.emeraldtowns.org)  
e-mail: [shrimpfest2013@yahoo.com](mailto:shrimpfest2013@yahoo.com)