

**April 1, 2014
PUD BOC MEETING
AGENDA
5PM
PUD Office
230 Chimacum Road
Port Hadlock, WA**

I. ITEM	START TIME (PM)
II. I. CALL TO ORDER	5:00
III. II. AGENDA	5:00
IV. III. APPROVAL OF MINUTES	5:05
a. Regular meeting minutes of 18 March, 2014	
V. IV. APPROVAL OF VOUCHERS	5:10
VI. V. COMMISSIONER REPORTS	5:15
VII. VI. PUBLIC COMMENT on items that are not listed on the agenda	5:17
VIII. VII. ACTION ITEMS:	
a. NTP Kala Point consolidation	5:20
b. SFR loan Sparling improvements	5:30
IX. VIII. DISCUSSION ITEMS:	
a. Energy Efficiency Rebate measures	5:40
b. WECC certification	5:50
X. IX. OLD BUSINESS- Manager's Report	6:00
XI. X. EXECUTIVE SESSION	6:05
XII. XI. CORRESPONDENCE	6:10
XIII. XII. ADJOURNMENT	6:15

**PUBLIC UTILITY DISTRICT NO. 1
of Jefferson County
DRAFT
March 18, 2014**

**REGULAR MEETING
MINUTES**

The Regular Meeting of the Public Utility District No.1 of Jefferson County was called to order by the President of the Board of Commissioners at 5:02 p.m. Commissioners and staff present were:

Wayne King, President
Ken McMillen, Vice-President
Barney Burke, Secretary, present via telecom
James Parker, District Manager
Bill Graham, District Resource Manager
Kevin Streett, District Electrical Superintendent
Don McDaniel, Transition Consultant
Kate Pike, Brisa Services

AGENDA

The Agenda was approved with cancellation of Executive Session and addition of discussion regarding Clark Public Utilities, Vancouver, Washington.

APPROVAL OF MINUTES

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to approve the Regular Meeting Minutes of March 4, 2014, the Special Meeting Minutes of March 14, 2014 at 10:00 a.m., and the Special Meeting Minutes of March 14, 2014 at 1:00 p.m., as submitted and distributed.

APPROVAL OF VOUCHERS

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to approve payment of:

Warrants No. 501069 through 501103 in the amount of	\$	62,747.95
Warrants No. 102490 through 102586 in the amount of	\$	469,518.90
For a Total Warrant Amount of		\$

532,266.85

Wire Transfer to Bonneville Power Administration	\$1,442,924.00
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COMMISSIONERS REPORTS

Commissioner McMillen

March 14: Attended both Special Meeting/Workshops at District Office

March 18: Attended Jefferson County Energy Lunch

March 19-21: Expect to attend WPUDA meetings in Olympia

Commissioner Burke

March 14: Attended both Special Meeting/Workshops at District Office

March 18-19: Attending meetings of Energy Northwest in Pasco, Washington

Commissioner King

March 14: Attended both Special Meeting/Workshops at District Office

March 19: Expect to attend WPUDA meeting

March 20: Expect to attend water tasting in Mount Vernon

PUBLIC COMMENT (for items not listed on the Agenda)

1) Penelope Grace, citizen, commented on what she considers a poor and confusing policy regarding disconnect and reconnect of service. She also mentioned that there is current confusion with OlyCap for assistance.

2) Warren Leach, citizen, comment on his inability to pay, using a credit card, a bill over a \$250 limit. Bill Graham noted that, as of this week, the amount permitted to be charged to credit cards is \$1,000.

ACTION ITEMS

a) Union Contract local labor - 3 year extension

The Manager presented the Labor Agreement by and between Jefferson County Public Utility District #1 and Laborers Local No. 252. After brief discussion the Board took the following ACTION:

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to approve the Labor Agreement by and between Jefferson County Public Utility District #1 and Laborers Local No. 252.

b) Rate Study consultant selection

Regarding submitted proposals for the cost of service and rate study for the District, three were received. Staff has recommended contracting with EES Consulting. Commissioner Burke expressed concerns with that firm's ability to address low-income/disabled and net metering issues. After discussion the Board took the following ACTION:

MOTION: By Commissioner Burke to hire FCS Group to perform cost of service and rate study for the District. As there was no Second, the MOTION failed.

MOTION: By Commissioner McMillen, Second by Commissioner Burke for the purpose of discussion, carried with Commissioner Burke opposing, to hire EES Consulting to perform cost of service and rate study for the District.

c) Resolution 2014-001 BTOP asset filing

The Manager presented Resolution No. 2014-001, Authorizing the granting of an equitable reversionary interest and directing the filing of a UCC Financing Statement for materials and equipment acquired through the BTOP grant with the United States Government. There was continued discussion on equipment situated on property leased by Intellicheck/Mobilisa. If there is an agreement between Northwest Open

Access Network (NoaNet) and Intellicheck/Mobilisa for this equipment, the District has not received a copy. After discussion, the Board took the following ACTIONS:

MOTION: By Commissioner Burke, Second by Commissioner McMillen, carried unanimously, to direct the District Resource Manager, Bill Graham, to send a letter to NoaNet requesting a copy of any agreement with Intellicheck/Mobilisa regarding equipment situated on property leased by Intellicheck/Mobilisa.

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to adopt Resolution No. 2014-001, Authorizing the granting of an equitable reversionary interest and directing the filing of a UCC Financing Statement for materials and equipment acquired through the BTOP grant with the United States Government.

DISCUSSION ITEM

Clark Public Utilities, Vancouver, Washington.

The Board discussed connecting with Clark Public Utilities regarding disconnection and reconnection services and fees. Bill Graham volunteered to visit Clark Public Utilities and obtain further information.

MANAGER'S REPORT/OLD BUSINESS

Electrical Summary

The Electrical Superintendent and staff continue to address power outages and personnel needs. Regarding NoaNet, completion of recording of covenants is still pending and it is anticipated that an annual workshop will be held at the April 15, 2014 Regular Meeting. The WECC (Western Electricity Coordinating Council???) report due date has been extended to May 5, 2014. The annual electric power industrial report, form EIA-861 is due at the end of April, 2014. Bill Graham met with Cascadia Consulting, members of the Citizen Advisory Board and Bonneville Power Administration to review the conservation program.

The Washington Public Utilities Association requested confirmation of appointed delegates to committees. It was confirmed that on the WPUDA Board of Directors, Ken McMillen serves as the delegate, Wayne King as the alternate, and Barney Burke as the 2nd alternate. On the Government Relations Committee, Barney Burke serves as the delegate, Wayne King as the alternate, and Ken McMillen as the 2nd alternate. On the Communications Committee, Barney Burke serves as the delegate, Wayne King as the alternate, and Ken McMillen as the 2nd alternate. On the Energy Committee, Wayne King serves as the delegate, Barney Burke as the alternate, and Ken McMillen as the 2nd alternate. On the Water Committee, Wayne King serves as the delegate, Ken McMillen as the alternate, and Barney Burke as the 2nd alternate.

EXECUTIVE SESSION

Staff and Board determined no need for Executive Session.

Public Comment

Roger Riseling commented that, concerning open public meetings legislation, employee's cafeteria is exempt.

CORRESPONDENCE

None

ADJOURNMENT

MOTION: By Commissioner McMillen, Second by Commissioner Burke, carried unanimously, to adjourn the Regular Meeting at 7:13 p.m.

April 1st, 2014

VOUCHER CLAIM FORMS FOR BILLS TO BE PAID:

	WARRANTS	AMOUNT	DATE
Accounts Payable:	# 102588 to #102664	\$347,810.43	04/01/2014
Payroll:	#501104 to #501152	\$ 73,248.33	03/28/2014

TOTAL BILLS TO BE PAID \$ 347,810.43

VOIDED CHECKS N/A

WIRE TRANSFERRED AMOUNTS	AMOUNT	DATE
RUS LOAN PAYMENT	\$ 778,294.64	03/31/2014
PSE-FINAL PAYMENT	\$ 100,000.00	03/31/2014

TOTAL WIRES \$ 878,294.64

VOUCHER APPROVAL
PUBLIC UTILITY DISTRICT NO 1 OF JEFFERSON COUNTY
4/1/2014

NUMBER	VENDOR NAME	AMOUNT	DESCRIPTION
WIRE	RUS LOAN	\$ 778,294.64	RUS LOAN PAYMENT
WIRE	PSE	\$ 100,000.00	FINAL PAYMENT
102561	PSE	VOID	VOID
102588	BANKCARD CENTER	\$3,700.00	CREDIT CARD
102589	BANK OF AMERICA	\$1,749.45	RETRO W/H, FICA, M/C
102590	JEFFERSON COUNTY TREASURER	\$109,341.30	FEB 2014 B&O TAX
102591	MARK BROCK-FARRINGTON	\$322.65	CUSTOMER REFUND (OVERPAY)
102592	TOWNSEND BAY PROPERTY MANAGEMENT	\$3,311.57	PETERSON LAKE REPAIRS
102593	BANK OF AMERICA	VOID	3/28/14 PAYROLL
102594	PENINSULA CREDIT UNION	\$1,350.00	EMPLOYEE DEDUCTIONS
102595	WA STATE DEFERED COMP	\$950.00	P/S DEFERED COMP
102596	WA SUPPORT REGISTRY	\$772.53	P/R CHILD SUPPORT
102597	BANK OF AMERICA	\$25,329.60	3/28/14 PAYROLL
102598	A T AUTO REPAIR	\$99.19	VEHICLE MAINT.
102599	ABIDANCE CONSULTING	\$10,000.00	2013 WET COMPLIANCE
102600	AFLAC	\$512.40	INSURANCE (EMLOYEE PD)
102601	ASPLUNDH TREE	\$10,650.80	OCT 2013 INVOICE
102602	BAYVIEW PUMPS	\$223.45	MATERIALS
102603	KEVIN BELL	\$100.00	DEPOSIT REFUND
102604	BRISA SERVICES	\$795.00	3/01-18/14
102605	JAKE CARSON	\$100.00	DEPOSIT REFUND
102606	CENTURY LINK	\$193.16	PHONES
102607	CENTURY LINK	\$1,184.89	PHONES
102608	CORRECT EQUIPMENT	\$247.99	MATERIALS
102609	DOUBLE D ELECTRICAL	\$545.00	GENERATOR SERVICES
102610	PETER DRESSLER	\$200.00	DEPOSIT REFUND
102611	ANDREW DRISCOLL	\$8.14	CUSTOMER REFUND (OVERPAY)
102612	EXCEL UTILTIY CONST	\$1,100.90	REPAIR/SUBCONTRACTOR
102613	FLUID	\$806.72	SHOWERHEADS/13 W CFLS
102614	STEVEN FRAKER	\$140.84	CUSTOMER REFUND (OVERPAY)
102615	GE CAPITOL	\$283.40	RICOH COPIER
102616	GENERAL PACIFIC	\$15,946.36	ITRON METERS
102617	GRAINGER	\$1,258.93	MATERIALS
102618	HD FOWLER	\$4,375.41	WATER SUPPLIES
102619	HADLOCK BUILDING	\$613.59	MATERIALS
102620	HADLOCK COMPUTER SERVICES	\$500.24	MATERIALS
102621	JOHN HENDRICKS	\$12.39	CUSTOMER REFUND (OVERPAY)
102622	HENERY HARDWARE	\$104.66	MATERIALS
102623	INFOSEND	\$7,964.84	3 WEEKS OF BILLINGS

102624	JEFFERSON COUNTY INFO SERVICES	\$ 6,961.25	APRIL 2014 BILLING
102625	JIFFY LUBE	\$52.45	VEHICLE MAINT.
102626	ANNETTE JOHNSON	\$537.41	TRAINING
102627	LES SCHWAB TIRES	\$872.96	VEHICLE MAINT.
102628	MASON COUNTY PUD #1	\$315.10	UTILITIES
102629	KEN MCMILLEN	\$598.20	MARCH 2014 TRAVEL
102630	MK APPRAISAL	\$650.00	RED HOUSE APPRAISAL
102631	PAULINE MORGAN	\$192.78	CUSTOMER REFUND (OVERPAY)
102632	NESCO LLC	\$6,976.00	REEL/POLE TRAILER60' TEREX
102633	NORMAN NOLAN	\$621.30	REPAIR/SUBCONTRACTOR
102634	NORTHWEST TANK	\$1,732.22	SKYWATER/BYWATER TANKS
102635	OFFICE DEPOT	\$338.40	OFFICE SUPPLIES
102636	JIM PARKER	\$88.20	RUS TRAVEL
102637	PERSONNEL CONCEPTS	\$339.75	HR REQUIRED POSTERS
102638	PITNEY BOWES	\$388.39	POSTAGE MACHINES
102639	JAMES POMPEO	\$7.49	CUSTOMER REFUND (OVERPAY)
102640	PT LEADER	\$869.00	ADVERTISING
102641	ERIK PRYOR	\$952.41	TRAINING TRAVEL
102642	JC PUD#1	\$6,894.91	UTILITIES
102643	RICOH	\$473.71	COPIER
102644	SCHWEITZER ENG.	\$1,888.25	MATERIALS/TRAINING
102645	SECURITY SERVICES	\$186.00	AFTER HOURS PAGING
102646	KAREN SEXAUER	\$150.35	CUSTOMER REFUND (OVERPAY)
102647	SHOLD EXCAVATING	\$1,718.42	REPAIR/SUBCONTRACTOR
102648	SOS PRINTING	\$315.01	BUSINESS CARDS/COPY
102649	SPRINGBROOK	\$1,739.24	SOFTWARE
102650	STATE AUDITORS	\$2,207.96	AUDIT
102651	STRAITS ELECTRIC	\$7,129.50	OLYMPIC MOBILE VILLAGE-WATER
102652	TFS CAPITOL	\$5,425.00	TRUCK PAYMENT
102653	TOYOTA LIFT NW	\$570.81	REPAIRS
102654	TWISS	\$901.30	TESTING
102655	TYNDALE	\$2,317.55	PUD CLOTHING
102656	UGN-JEFFERSON COUNTY	\$60.00	EMPLOYEE DEDUCTIONS
102657	ULINE	\$386.10	SUPPLIES
102658	USA BLUEBOOK	\$247.33	SUPPLIES
102659	VERIZON	\$1,616.23	CELL PHONES
102660	WA STATE DEPT OF RETIREMENT	\$25.00	ACCT FEE
102661	WA STATE DEPT OF TRANSPORTATION	\$213.24	SITE INSPECT
102662	WELLS FARGO	\$12,255.17	TRUCK PAYMENTS
102663	WESTBAY AUTO	\$11.01	VEHICLE MAINT.
102664	COLTON WORLEY	\$541.30	TRAINING TRAVEL
	TOTAL PAYABLES	\$ 1,152,856.74	

PAYROLL APPROVAL
PUBLIC UTILITY DISTRICT NO 1 OF JEFFERSON COUNTY
3/28/2014

NUMBER	VENDOR NAME	AMOUNT	
501104	KIMBERLY COTTIER-HOLT	\$ 1,248.69	RETRO
501105	DAVID ELIAS	\$ 364.95	RETRO
501106	NATHALIA TANTUM	\$ 1,356.45	RETRO
501107	MARYLOU TATUM	\$ 325.68	RETRO
501108	MAUREEN WHIPPY	\$ 302.04	RETRO
501109	LISA YOBBAGY-KELLER	\$ 729.94	RETRO
501110	ADAM YORK	\$ 144.64	RETRO
501111	RANDALL CALKINS	\$ 218.13	RETRO
501112	JOSE ESCALERA-ESTRADA	\$ 295.17	RETRO
501113	DOUGLAS REEDER	\$ 409.09	RETRO
501114	JERRY RUBERT	\$ 517.06	RETRO
501115	ERIC STOREY	\$ 834.46	RETRO
501116	BERNARD BURKE	\$ 984.02	
501117	WAYNE KING	\$ 807.47	
501118	KENNEH MCMILLEN	\$ 1,194.18	
501119	KIMBERLY COTTIER-HOLT	\$ 1,806.08	
501120	ALYSON DEAN	\$ 1,394.44	
501121	DAVID ELIAS	\$ 992.45	
501122	WILLIAM GRAHAM	\$ 1,944.63	
501123	ANNETTE JOHNSON	\$ 1,513.52	
501124	MICHAEL LEGARSKY	\$ 2,473.39	
501125	RONAJEAN MCCONNELL	VOID	
501126	JAMES PARKER	\$ 2,796.14	
501127	LAURA ROBERTS	\$ 878.07	
501128	TAMARA RUMPEL	\$ 1,327.58	
501129	NATHALIA TANTUM	\$ 1,423.70	
501130	MARYLOU TATUM	\$ 1,113.50	
501131	MAUREEN WHIPPY	\$ 1,060.28	
501132	LISA YOBBAGY-KELLER	\$ 1,152.03	
501133	ADAM YORK	\$ 1,003.37	
501134	DYLAN BRACKNEY	\$ 1,602.51	
501135	CALEB CHAKOS	\$ 2,952.11	
501136	JOSHUA DARLING	\$ 4,637.24	
501137	CASEY FINEDELL	\$ 2,848.49	
501138	TOBY HOWARD	\$ 974.05	
501139	JORDAN LEAVITT	\$ 2,647.53	
501140	BO LEE	\$ 3,424.08	
501141	ROBERT PHILLIPS	\$ 2,320.50	
501142	ERIK PRYOR	\$ 1,682.95	

501143	DONALD STREETT	\$ 3,283.21
501144	ERIC THARALDSEN	\$ 2,554.93
501145	BRIAN VAN NESS	\$ 1,761.70
501146	COLTON WORLEY	\$ 1,650.26
501147	RANDALL CALKINS	\$ 1,467.24
501148	JOSE ESCALERA-ESTRADA	\$ 1,255.71
501149	DOUGLAS REEDER	\$ 1,867.98
501150	JERRY RUBERT	\$ 2,201.18
501151	ERIC STOREY	\$ 2,466.93
501152	RONAJEAN MCCONNELL	\$ 1,038.58

TOTAL		\$ 73,248.33
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NOTICE TO PROCEED

TP: Seton Construction, Inc
4640 S Discovery Road
Port Townsend, WA 98368

DATE: 1 April 2014

Project: Quimper Water System – Kala Point Consolidation

You are hereby notified to commence WORK in accordance with the Agreement dated 19 Feb 2014, on or before 22 April 2014 and you are to complete the WORK within 60 (sixty) consecutive calendar working days thereafter. The date of completion of all WORK is therefore, 16 July 2014

Public Utility District Number 1 of Jefferson County
Owner

By: Wayne G. King
Title: President of the Board

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO PROCEED is hereby acknowledged by _____

this the _____, 2014

By _____

Title _____

Employer Identification
Number _____

Hello ,

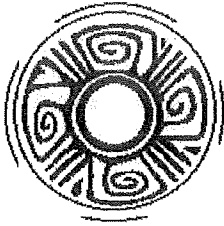
Here is an electronic copy of your new contract. Please print 2 copies and have the documents executed by the appropriate individuals. Please return both original, signed copies to us at the below address. We will execute the contract and return one fully-signed copy to you for your records.

There are 3 specific locations in the documents that require a signature as follows:

Contract FACE SHEET

ATTACHMENT I: ATTORNEY'S CERTIFICATION (Completed by Malcom)

ATTACHMENT IV: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS



**Washington State
Public Works Board**

1011 Plum Street SE
Post Office Box 42525
Olympia, Washington 98504-2525

Capital Agreement between:

**Jefferson County PUD 1
and**

Public Works Board

For:

Project Name: Sparling Water Treatment Plant

Loan Number: DM13-952-177

Loan Type: DWSRF NT

Contract Start Date:

Contract Execution Date



Department of Commerce

Innovation is in our nature.

Washington State Department of Commerce
www.commerce.wa.gov

DECLARATIONS

CLIENT INFORMATION

Legal Name: Jefferson County PUD 1
Loan Number: DM13-952-177
Award Year: 2013
State Wide Vendor Number: 0074555-01

PROJECT INFORMATION

Project Title: Sparling Water Treatment Plant
Project City: Port Hadlock
Project State: Washington
Project Zip Code: 98339

LOAN INFORMATION

Loan Amount: \$843,350.00
Loan Fee (Included in loan amount if applicable): \$8,350.00
Loan Forgiveness %: 0%
Loan Term: 24 years
Interest Rate: 1.00%
Payment Month: October 1st
Earliest Date for Construction Reimbursement: 7/1/2013
Time of Performance: 48 months from Contract execution date to Project Completion date.

SPECIAL TERMS AND CONDITIONS GOVERNING THIS LOAN AGREEMENT

ESTABLISHMENT OF ADEQUATE RATES AND RESERVES. The Contractor agrees to provide a resolution when adopting new rate increases, new capital assessments, or both, for the services of the system that shall be sufficient to provide funds which, along with other revenues of the system, will pay all operating expenses and debt repayments during the term of the loan. In addition, the Contractor shall create, fund and maintain a minimum 12.5% Operating Reserve, and Capital and Emergency reserves at least as required by the Water System Plan or Small Water System Management Plan. The Board reserves the right, at anytime, to request proof of compliance of these requirements from the Contractor.

LOAN SECURITY CONDITION GOVERNING THIS LOAN AGREEMENT

This loan is a revenue obligation of the Contractor payable solely from the net revenue of the Water system. Payments shall be made from the net revenue of the utility after the payment of the principal and interest on any revenue bonds, notes, warrants or other obligations of the utility having a lien on that net revenue. As used here, "net revenue" means gross revenue minus expenses of maintenance and operations. The Board grants the Contractor the right to issue future bonds and notes that constitute a lien and charge on net revenue superior to the lien and charge of this loan Contract. This option may be used only if the entire project is a domestic water, sanitary sewer, storm sewer, or solid waste utility project.

DECLARATIONS (continued)

Loan Number:
Project Title:

DM13-952-177
Sparling Water Treatment Plant

Scope of Work:

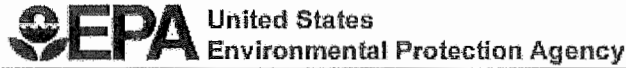
Design; permits; studies and site work (clearing, grubbing, compaction at project site, approximately ½ acre), construction of a new treatment building (approximately 60'x40', reinforced concrete floor, steel building); treatment plant (two stage Adsorption/filtration treatment plant); external piping to tie the treatment plant to the well and to the existing Quimper Water System (approximately 500 LF of 10 and 8 inch PVC and DI pipe), internal piping within the facility (approx 100 LF of 10 and 8 inch DI pipe with proper support and connectors); electrical systems (pump and treatment controls), standard building electrical – power, lights, heat, and the extension of 3 phase power to site; system controls to operate the water pump and treatment plant; installation and connection of one water well pump for the new well; one source meter; approximately 600 LF of security fencing will be included.

CONTRACT FACE SHEET

**Contract Number: DM13-952-177
 Drinking Water State Revolving Fund (DWSRF)
 2013 New Traditional
 (Municipal)**

1. Contractor Jefferson County PUD 1 230 Chimacum PO Box 929 Port Hadlock, WA 98339		2. Contractor Doing Business As (optional) N/A	
3. Contractor Representative N/A		4. Public Works Board Representative N/A	
5. Contract Amount \$843,350.00	6. Funding Source Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	7. Contract Start Date Contract Execution Date	8. Contract End Date Oct 1, 2037
9. Federal Funds (as applicable) N/A	Federal Agency EPA	CFDA Number 66.468	
10. Tax ID # N/A	11. SWV # SWV0074555-01	12. UBI #	13. DUNS # 184827970
14. Contract Purpose The purpose of this Contract is to provide funding for a project of a local government that furthers the goals and objectives of the Drinking Water State Revolving Fund Loan Program. The project will be undertaken by the Contractor and will include the activities described in the Declared Scope of Work. The Board, defined as the Washington State Public Works Board, and Contractor acknowledge and accept the terms of this Contract and attachments and have executed this Contract on the date below to start as of the date and year last written below. The rights and obligations of both parties to this Contract are governed by this Contract and the following other documents incorporated by reference: Contractor Terms and Conditions including Declarations Page; Attachment I: Attorney's Certification; Attachment II: Federal and State Requirements; Attachment III: Disadvantaged Business Enterprise Requirements; Attachment IV: Certification Regarding Debarment, Suspension, and Other Responsibility Matters; Attachment V: DWSRF Eligible Project Costs; and Attachment VI: Labor Standard Provisions for Subrecipients that are Governmental Entities.			
FOR THE CONTRACTOR		FOR PUBLIC WORKS BOARD	
Signature _____		Stan Finkelstein, Public Works Board Chair	
Print Name _____		Date _____	
Title _____		APPROVED AS TO FORM ONLY	
Date _____		This 18th Day of February, 2014	
		Bob Ferguson Attorney General	
		<i>Signature on file</i> Kathryn Wyatt Assistant Attorney General	

ATTACHMENT IV: CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS



United States Environmental Protection Agency
Washington, DC 20460

EPA Project Control Number

The prospective participant certifies to the best of its knowledge and belief that it and the principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be ground for rejection of this proposal or termination of the award. In addition, under 18 USC Sec. 1001, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Typed Name & Title of Authorized Representative

Signature of Authorized Representative

Date

I am unable to certify to the above statements. My explanation is attached.

EPA Form 5700-49 (11-88)

Measures	Expected Number of Homes (#)	RTF Deemed First Year Savings per Home (kWh)	Aggregate First Year Savings (kWh)	Measure Life (Years)	RTF Deemed Lifetime Savings (kWh)
Educational Audits	50	0	0	0	0
DI CFL or LED Lamps for Audits	50	230	11,500	10	115,000
Single Measure					
Standard Wxetherization (Wx)	150	1,750	262,500	45	11,812,500
Ductless Heat Pump (DHP)	180	2,800	504,000	20	10,080,000
Heat Pump Water Heater (HPWH)	120	900	108,000	15	1,620,000
Multi Measure					
Average Job Profile - Wx, DHP, windows and HPWH	90	5,450	490,500	27	13,080,000
OlyCAP					
Initial OlyCAP Audits	50	0	0	0	0
DI CFL or LED Lamps for OlyCAP Au	50	230	11,500	10	115,000
OlyCAP Wx	150	1,750	262,500	45	11,812,500
Appliance Upgrade					
Refrigerators	60	24	1,460	17	24,820
Freezers	60	40	2,400	22	52,800
Clothes Washers	60	18	1,080	14	15,120

Refrigerator decommissioning twice a year - event related

Windows rebate depends on whether other measures are either pre-installed or if they are part of a multi-measure project.

WECC Compliance

Company	compliance evidence and program reiew	develop Compliance program documents	travel	annual	Total	Home
MPC	27,500	17,500			45,000	Nevada
Abidance	19,500				19,500	Texas
NAES	25000	11,700			36,700	Issaquah
SEL engineering	40,000				40,000	moscow



Abidance Consulting Corporation
2111 Masters Lane
Missouri City, TX 77459

March 18, 2014

Mr. Jim Parker
Jefferson County PUD
230 Chimacum Road,
Port Hadlock, WA 98339

Re: Consultant Services NERC Compliance Program Management Proposal

Dear Mr. Parker:

Abidance Consulting Corporation ("Abidance Consulting") is pleased to submit this Proposal for your Company's NERC Compliance Program Management for your facility pursuant to your request for such Proposal. James Holler will be the primary Abidance Consulting contact on this project. His contact information is as follows:

James Holler, Director of Compliance
Tel: (713) 253-8820
E-mail: james.holler@abidanceconsulting.com

Abidance Consulting has the knowledge and expertise to meet or exceed all of the mandatory requirements set forth in this Proposal. If you have any questions regarding this Proposal, please do not hesitate to contact me. We look forward to working with you and Jefferson County PUD on your facility.

Very truly yours,

James Holler

James Holler,
Principal



Proposal for

NERC Compliance Program Management

Prepared for:

Jefferson County PUD

March 18, 2014

Prepared by:

Abidance Consulting Corporation

2111 Masters Lane
Missouri City, TX 77459

This proposal or quotation includes data that shall not be disclosed outside Jefferson County PUD and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to Abidance Consulting Corporation as a result of or in connection with the submission of this document Jefferson County PUD shall have the right to duplicate, use, or disclose the data to the extent provided in the resulting contract. This restriction does not limit Jefferson County PUD's right to use information contained in this document if it is obtained from another source without restriction. The data subject to this restriction is contained in all sheets attached hereto and made a part hereof.

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1 April 2014

OLD BUSINESS.

1. Electrical:

a. General. –

i. NoaNet – PUD BOC Bi-Annual workshop will be 2nd meeting in April – see enclosure.

ii. Fairs/ Festivals:

a. Wayne, My name is Gene Carmody. I am on the Port Ludlow Festival Association Board of Directors. Every year we struggle to provide the necessary power needed to put on this event. The Festival is always on the last weekend of July. Sitting on the corner where we put food vendors and the entertainment stage is a power pedestal. I talked earlier today with Kevin about the feasibility of using this pedestal during our event to supply power. Kevin suggested that I send you an e-mail briefly explaining our request and that he would bring this up at your board meeting tonight. You and the board's consideration of this request is greatly appreciated. Thanks, Gene Carmody, vice-president, Port Ludlow Festival Association

b. Rhody parade

c. County Fair Booth

d. Uptown farmers market: Hey Jim

Well I am wondering if the PUD is game to put up those banners this year. I am not sure if you guys came to a decision on this last year or not. But I would love to have them put up this month if the PUD is amenable to it. Hope all is well.

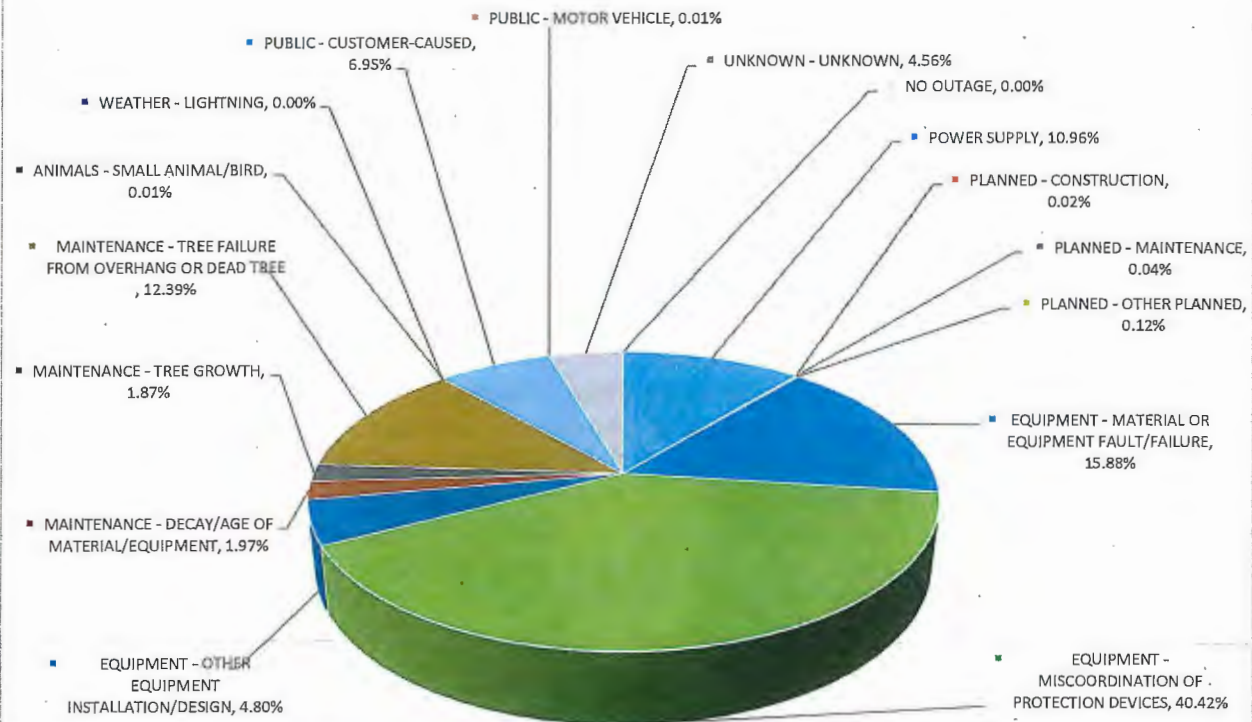
Oh- if you guys ever wanted a booth at the market to do some customer interface/education let me know. I know a lot of folks want to tell the PUD what's on their mind these days, and the market might be a good place to diffuse some of that and/or put a good face forward for the PUD.

iii. Power consumption:

Month	Energy MWh	Energy aMW	Peak MW	Actual KWHR	Difference KWHR
April-13	26342.49	36.587	66.965	24,424,486	1,918,004
May-13	22129.25	29.744	47.554	20,021,691	2,107,560
June-13	20265.85	28.147	40.507	17,562,158	2,703,688
July-13	26423.64	35.516	45.604	23,864,968	2,558,667
August-13	26660.86	35.834	44.509	23,900,887	2,759,968
September-13	26103.39	36.255	50.487	23,850,329	2,253,060
October-13	29495.86	39.645	71.699	30,837,093	(1,341,232)
November-13	36653.84	50.838	84.06	37,798,681	(1,144,837)
December-13	43811.98	58.887	97.33	45,370,242	(1,558,262)
January-14	45145.20	60.679	94.229	40,683,452	4,461,751
February-14	38661.99	57.533	90.523	39,165,810	(503,818)
March-14	37256.15	50.143	84.284		
April-14	32608.04	45.289	75.894		
May-14	28750.87	38.644	56.386		

Jefferson PUD #1 2013 Outage Report

Chart based on percentage of customer hours out of power



RUS CAUSE	RUS CAUSE DESCRIPTION	OUTAGE COUNT	PERCENT OF TOTAL	CUSTOMER COUNT	CUSTOMER HOURS OFF	PERCENT OF TOTAL (CUST HOURS)
0	POWER SUPPLY	1	0.93%	621	2484.00	10.96%
100	PLANNED - CONSTRUCTION	2	1.85%	4	3.57	0.02%
110	PLANNED - MAINTENANCE	2	1.85%	6	8.33	0.04%
190	PLANNED - OTHER PLANNED	1	0.93%	22	28.23	0.12%
300	EQUIPMENT - MATERIAL OR EQUIPMENT FAULT/FAILURE	35	32.41%	1410	3598.93	15.88%
350	EQUIPMENT - MISCOORDINATION OF PROTECTION DEVICES	11	10.19%	5833	9160.80	40.42%
360	EQUIPMENT - OTHER EQUIPMENT INSTALLATION/DESIGN	1	0.93%	1088	1088.00	4.80%
400	MAINTENANCE - DECAY/AGE OF MATERIAL/EQUIPMENT	4	3.70%	600	446.75	1.97%
420	MAINTENANCE - TREE GROWTH	5	4.63%	165	422.75	1.87%
430	MAINTENANCE - TREE FAILURE FROM OVERHANG OR DEAD TREE	28	25.93%	1795	2808.73	12.39%
500	WEATHER - LIGHTNING	1	0.93%	1	1.00	0.00%
600	ANIMALS - SMALL ANIMAL/BIRD	1	0.93%	4	2.87	0.01%
700	PUBLIC - CUSTOMER-CAUSED	4	3.70%	2535	1574.72	6.95%
710	PUBLIC - MOTOR VEHICLE	2	1.85%	2	1.50	0.01%
999	UNKNOWN - UNKNOWN	9	8.33%	490	1032.68	4.56%
1000	NO OUTAGE	1	0.93%	1	0.00	0.00%
TOTALS		108	100.00%	14577	22662.87	100.00%

June-14	26674.68	37.048	49.304
July-14	26654.97	35.827	45.805
August-14	26892.46	36.146	44.705
September-14	26333.27	36.574	50.713
October-14	29396.81	39.512	72.031
November-14	36580.50	50.736	84.453
December-14	43762.94	58.821	97.79

b. Outages.
See chart

Hi, Jim,

For your convenience, I pasted the previous correspondence you had with Colleen below for you. Your parcel appears to be 4.1 acres, and a survey will reveal its actual size. Yes, you may modify the parcel through a boundary line adjustment so long as:

1. you do not reduce the acreage to less than the existing nonconforming size of the parcel, and
2. the adjacent parcel does not become nonconforming in size.

The parcel is zoned Rural Residential.



Please note that this type of service now requires payment to our office for our time. It isn't something our office wanted to start, but in today's business climate it's the only way our office can continue to provide this type of assistance. In the past, this time has been paid through a grant. Unfortunately that grant is no longer available to subsidize this service.

If you or your attorney has further questions, you may complete the attached form and submit it with payment of \$76 for an hour's time.

- c. Other.
 - i. Transfer of CPUD power lines. Trying to clean up, got PT paper comments
 - ii. WECC. We got extension until 5th of May to get our WECC annual report done, see discussion.
 - iii. Form EIA-861 - annual electric power industrial report. Due end of April. Used for statistical purposes.
 - iv. RUS reporting. We got extension until end of April go get completed. It is a form 7. Michael is now certified.
 - v. Conservation. Thermo imaging device.
 - vi. Radio's for trucks. I wanted to follow-up with you about the county radio you mentioned that we could setup at the electric power operations center. Do you need me to come visit you, or we could just chat on the phone? When you get a chance, please give me a call at 385-8341.
 - vii.

2. Admin/ Financial:

- a. Power Boost _ 176 for \$1,255 a month
- b. Only 4 door hangers on Monday. 89 robo calls – 10 did not pick up.
- c. Privilege Tax: Michael calculated for 9 months it was more than 424,680.59 dollars
- d. PURMS - The Semi Annual Operations Committee meeting will be on May 28th and 29th. The meeting will begin on the afternoon of the 28th to get an update on Health Care Reform then will reconvene on the morning of the 29th to attend to regular business
- e. State Auditor is done here, should get out brief soon. But back again in Fall.
- f. Billing system – working with VERA on several issues with billing, and shut-offs.
- g. Phones. Think we are finally at a good spot. We hired the new CSR, Laura, and we have the phone tree working. Number of calls is dropping off.
- h. Red house – got appraisal back. 233,000 of which 105,000 is the land
- i. Build out at 4 corners. Go name of architect that did port building.

3. Personnel:

- a. Lineman. New lineman, Brad, started last week, brings total to 6.
- b. Hired a second meter reader, will need new CSR now.
- c. Starting apprentice program for two groundman.
- d. We have offered IT job to individual, waiting on results of investigations.
- e. Aly had her baby, gone for 12 weeks.
- f. Workshop for the BOC to go over personnel policies, Drug programs, exempt and commissioner policies and procedures, need to set up follow up series of workshops.

4. Water/ Sewer

- a. Kala Point/ Quimper consolidation – preconstruction conference on the 24th of April.
NTP – see action
- b. Coyle. Sent letter to Quil FD on bagging fire hydrants at Coyle. We believe they caused a major break in the lines when they were drawing water for a fire outside our water system service area. We have id'd a hydrant they can use that will not cause damage, plus we are going to install a new 8 inch water line to the lower section.
- c. Sparling well. – See action.
 - 1. As I see it, this is phase 2 of the project. The design was approved prior to January 17, 2014, so I believe this project would be exempt from the Buy American piece.
 - 2. Jim / Casey – just heard back from Karen Klocke at DOH. She said that the new DWSRF funding cannot be used for the bid process that happened last year. Oh well – I gave it a good try. She said that a new bidding process would need to be done. So, looks like that will happen sometime later this spring. Thanks, Phil
- d. Water/sewer Operations -
 - a. Triton Cove corrosion control. Still working
 - b. Quilcene water tank. Getting bid to paint
 - c. Lazy-C pump house need a new roof.
 - d. Shine Platt wants to connect to PUD; told them do not have water rights
 - e. Request to be SMA for group B, turned them down

5. Other

- a. Passed bills

Bill,

NoaNet is available for a workshop at 10am on April 15th. I'll plan on attending along with Rich Nall and Chuck Freeman on our staff. We'll look forward to your assistance as we prepare for the workshop. Thanks,

Dave

208.343.6477

From: Bill Graham <bgraham@jeffpud.org>

Sent: Thursday, March 27, 2014 10:24 AM

To: Jim Parker; Wayne King

Cc: Greg Marney; Dave Spencer; Mike Henson; Rob Kopp; Angela Bennink; Chuck Freeman

Subject: NoaNet briefing

All,

As per our O & M agreement, we would like a substantive update regarding NoaNet network service activities in East Jefferson County next month. This would be one of the bi-annual meetings/updates we agreed to. We would appreciate at least one NoaNet staff person to attend either a workshop and/or board meeting to be held on April 15. The PUD board has a regular meeting that evening (5PM), but would entertain the idea of a workshop briefing earlier that day 10AM (tentative). **We would like to firm up this date and time prior to April 1.** Included below are issues that I know are of interest to both staff and the board. PUD staff will assist in presenting material to board for meeting/workshop. Please coordinate with me.

Tentative Agenda

1. BTOP closeout review
2. Number of existing customers/customer class (AI and non-AI)
3. Number of pending accounts (interested customers awaiting expiration of contracts, new customers lined up in queue, etc)
4. Are we on track to be a sustainable business in 5 years?
5. Current bandwidth usage on wireless and wired networks
6. Pending or recently closed agreements (lease access, Fort Worden-PDA, etc)
7. Rate structure review
8. Line extension policy review
9. Discuss planning move of Mobilisa NOC to Four Corners
10. Other issues and opportunities

Please let me know your availability and/or if there are other specific issues we should discuss.

Thank you!



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FLIR E-Series Infrared Camera Comparison Chart

Model Number	FLIR E40	FLIR E50	FLIR E60
	 \$3,995	 \$5,995	 \$7,995
Imaging			
IR Resolution	160 x 120 pixels	240 x 180 pixels	320 x 240 pixels
MSX Resolution	320 x 240		
Thermal Sensitivity	< 0.07°C	< 0.05°C	
Accuracy	±2°C or ±2% of reading		
Temperature Range	-4°F to 1,202°F (-20°C to 650°C)		
Video Camera w/Lamp	3.1 MP		
Lens Options 	Standard: 25°; Optional: 15° Tele, 45° Wide		
Zoom	2x Continuous Digital	4x Continuous Digital	
Focus 	Manual		
Uncooled Microbolometer	x	x	x
Color LCD Touch Screen	3.5" (320 x 240)		
Multi Spectral Dynamic Imaging (MSX) 	IR image with enhanced detail presentation		
Picture-in-Picture	Fixed	Scalable	
Fusion	N/A		
Laser Spot 	x	x	x
Video Out	Composite		

Related Products

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 - MSX
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To: Commissioners, General Managers, Records Managers and Administrative Assistants

Attached is the Office of the Attorney General's Q&A form on ESB 5964, concerning training public officials and employees regarding public records, records management, and open public meetings requirements.

The WPUA new commissioner orientation and training will begin January 2015. As in the past, records retention and open public meetings act will be on the schedule. WPUA and the Education Steering Committee will integrate the subjects into the training so that the requirements are met within 90 days.

Also, during the March Commissioners Education and Roundtable the question was raised regarding training requirements for commissioners not up for re-election. Please see the excerpt below.

8. What if I am in my elected position (an incumbent) on July 1, 2014, and I am not up for re-election in 2014? How does the training schedule work for me? What if I already received training in 2014?

Answer: Even if not specifically required by the Act, we recommend that incumbents in office on July 1, 2014 receive training for each of the required sections of law during 2014, if they have not already received such training. If they have already received training in 2014 for the required sections of law, we suggest they document it. (See Q & A No. 17). Then, calendar refresher trainings at intervals of no later than four years (as long as you are a member of the governing body or public agency). We suggest this approach for several reasons.

- First, the training will help establish a **"culture of compliance"** with open government laws in the agency if officials and others subject to the Act demonstrate they have recently received or are quickly willing to receive the training.
- Second, it will help set a similar **"base year"** for scheduling four-year refresher trainings if several officials in a public agency are required to receive that training.
- Third, it is a **good idea** for an elected official to receiving training in 2014, even if the training covers some of the same topics previously reviewed during an earlier year's orientation or training. Given the public interest in these laws, it is good to keep them in the forefront of the official's or employee's base knowledge. And, there may be new developments in the statutes or court decisions that were not covered in a prior training.
- Finally, the **sooner training is received and documented, the sooner that information will be available** to a court or others if needed. Since 2010, the State Supreme Court has said it will consider PRA training in assessing penalties for public records violations specified in the PRA. (See more discussion under Q & A No. 20 discussing non-compliance with the Act.)

9. What if I am in my elected position (an incumbent) on July 1, 2014, and I am seeking re-election in 2014? How does the training schedule work for me?

Answer: Incumbents who are re-elected in November 2014 must receive training no later than 90 days after they take their new oath of office or otherwise assume their duties. However, they can take the training sooner. Therefore, they could either take the training some time by the end of 2014 (perhaps with other officials and staff receiving training in 2014), or they could wait to take the training within 90 days after they take their oath of office or otherwise assume their duties of office if re-elected in November. Then, refresher training must be taken no later than every four years (as long as you are a member of the governing body or public agency).

RCW 42.56.330

Public utilities and transportation.

*** CHANGE IN 2014 *** (SEE 6007-S.SL) ***

The following information relating to public utilities and transportation is exempt from disclosure under this chapter:

- (1) Records filed with the utilities and transportation commission or attorney general under RCW 80.04.095 that a court has determined are confidential under RCW 80.04.095;
- (2) The residential addresses and residential telephone numbers of the customers of a public utility contained in the records or lists held by the public utility of which they are customers, except that this information may be released to the division of child support or the agency or firm providing child support enforcement for another state under Title IV-D of the federal social security act, for the establishment, enforcement, or modification of a support order;
- (3) The names, residential addresses, residential telephone numbers, and other individually identifiable records held by an agency in relation to a vanpool, carpool, or other ride-sharing program or service; however, these records may be disclosed to other persons who apply for ride-matching services and who need that information in order to identify potential riders or drivers with whom to share rides;
- (4) The personally identifying information of current or former participants or applicants in a paratransit or other transit service operated for the benefit of persons with disabilities or elderly persons;
- (5) The personally identifying information of persons who acquire and use transit passes or other fare payment media including, but not limited to, stored value smart cards and magnetic strip cards, except that an agency may disclose personally identifying information to a person, employer, educational institution, or other entity that is responsible, in whole or in part, for payment of the cost of acquiring or using a transit pass or other fare payment media for the purpose of preventing fraud, or to the news media when reporting on public transportation or public safety. As used in this subsection, "personally identifying information" includes acquisition or use information pertaining to a specific, individual transit pass or fare payment media.
 - (a) Information regarding the acquisition or use of transit passes or fare payment media may be disclosed in aggregate form if the data does not contain any personally identifying information.
 - (b) Personally identifying information may be released to law enforcement agencies if the request is accompanied by a court order;
- (6) Any information obtained by governmental agencies that is collected by the use of a motor carrier intelligent transportation system or any comparable information equipment attached to a truck, tractor, or trailer; however, the information may be given to other governmental agencies or the owners of the truck, tractor, or trailer from which the information is obtained. As used in this subsection, "motor carrier" has the same definition as provided in RCW 81.80.010;
- (7) The personally identifying information of persons who acquire and use transponders or other technology to facilitate payment of tolls. This information may be disclosed in aggregate form as long as the data does not contain any personally identifying information. For these purposes aggregate data
- (8) The personally identifying information of persons who acquire and use a driver's license or identicard that includes a radio frequency identification chip or similar technology to facilitate border crossing. This information may be disclosed in aggregate form as long as the data does not contain any personally identifying information. Personally identifying information may be released to law enforcement agencies only for United States customs and border protection enforcement purposes. Personally identifying information may be released to law enforcement agencies for other purposes only if the request is accompanied by a court order.

RCW 42.56.330: Public utilities and transportation. Page 1 of 2
<http://apps.leg.wa.gov/rcw/default.aspx?cite=42.56.330> 3/26/2014

may include the census tract of the account holder as long as any individual personally identifying information is not released. Personally identifying information may be released to law enforcement agencies only for toll enforcement purposes. Personally identifying information may be released to law enforcement agencies for other purposes only if the request is accompanied by a court order; and

[2012 c 68 § 4; 2010 c 128 § 8; 2008 c 200 § 6; 2007 c 197 § 5; 2006 c 209 § 8; 2005 c 274 § 413.]

RCW 42.56.330: Public utilities and transportation. Page 2 of 2

1 April 2014

UPCOMING EVENTS

1 April	PUD BOC Meeting – PUD makes last payment to PSE.
4-13 April	Commissioner Burke on vacation
15 April	PUD BOC Meeting
23 April	Small water system workshop
17-29 April	Jim PTO
31 April	Due date for RUS form 7; eia due date;
1 May	Labor Day
6 May	PUD BOC Meeting
28 May	PURMS Semi- Annual operation committee meeting

PUDA Meetings

Date	Meeting	Location
April 16-18	Association Meetings Annual Business Meeting/Election Officers Manager Committee Meeting	TBD
April 23-24	Spring Finance Officers Committee	Longview
April 30-May 1	Telecom Workshop	TBD
May 15	Strategic Planning Committee	Olympia
May 18-22	NWPPA Annual Conference	Billings, Montana
May 29-30	Communicators Group	SeaTac
June 13-18	APPA National Conference	Denver, Colorado
June 25-27	Committee Meetings Energy, Telecom, Water and Communicators	Olympia
July 16-18	Association Meetings Approval of Strategic Plan	Omak, Best Western Peppertree
September 17-19	Association Meetings	Chehalis, Holiday Inn Express
September 24-26	Water Workshop	Skagit County
October 15	Commissioners Education Roundtable	Olympia
October 16	Budget Committee Meeting	Olympia
October 29-30	Managers Committee Meeting	TBD
November 19-21	Association Meetings Approval of Budget Member/Past Presidents Dinner	Olympia
December 3-5	WPUDA Annual Conference Water Committee Meeting	Vancouver

After coming home from a procedure at the hospital, Jefferson County Public Utility District had turned off my power. I called the payment center, and it stated I owed \$65. I paid this and called to have power turned back on, and I was informed it would cost me \$250.

The next morning I went online again, and noticed that they stated I owed \$97, which I paid. I called and talked to RJ twice and Lisa once in the office.

Not once did they tell me that \$250 had to be paid that day. I told them that I was filing an appeal with the utilities commission, and at that point RJ told me that the utilities commission has no power of them and they can do as they want.

Next thing I know my son calls and tells me the power company is at my house shutting off my power for the \$250. So once again, and going behind my back, my power was turned off for no reason.

So finally the only way I got my power back on was, they let me make arrangements for the \$250, but I had to pay \$185, \$64 being another connection fee to get my power back on.

I do not understand how the power company can get away with this especially with disabled people.

We, the people, need to do something about this. I know of four other people they have done this to. How many of our elderly are sitting at home with no power as the power company has done this to them, and they have no resources to pay.

NATALIE McMACKIN

Quilcene
Allison Arthur
Assistant Editor
The Port Townsend Jefferson County Leader
aarthur@ptleader.com

#001

Friday March 7, 2014

Regarding: Northup Water System Problem

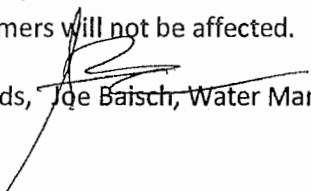
Hello Dorothy, I hope you are doing well. On Tuesday, March 4, during my routine, monthly water system check, I discovered that the upper reservoir was empty of water. In addition the well pump had been operating continuously for several hours. You will see this on the next PUD bill...

I turned off the well motor and walked the entire water main looking for a break or some other condition that would have allow the upper reservoir to have emptied. I found no breaks in the water main and no other abnormalities that would cause the water loss.

I went to inspect the old reservoir and found water pouring out of the overflow vents at the top of the unit. Upon opening the inspection hatch I found the tank completely full of water and the "clay" valve submersed in water. The Clay Valve controls water flow from the upper reservoir. The "pilot" valve o this assembly had failed and the valve could not operate and shut off the flow from the upper reservoir causing the continuous flow of water.

I have spent a few hours on this project to date and have ordered a new pilot valve. Water Flow to customers will not be affected. I expect to get the new valve installed early next week.

Regards, Joe Baisch, Water Manager



copy

READ 03-10-2014

Please Review Account - SWITCH HAS BEEN REPLACED
POWER CONSUMPTION SHOULD BE BACK TO NORMAL LEVELS
AS OF 13 MARCH 2014

DOROTHY HOPKINS 360-710-1196
Dorothy Hopkins, trustee

March 28, 2014

To Whom It May Concern,

We are paying this bill minus the \$60 reconnect fee from January 2014 as at the time the reconnect fee was charged our power had not been disconnected. We do not feel as though we should be charged this fee as we were not even informed we would be disconnected. Also, when the person who does the disconnections was in this area, (actually on our block) he never stopped at our home. He stopped at one other and we cannot imagine he would stop within two houses and skip one, just to come back later. We also were never shown that we were actually on the disconnect list and when we saw the gentleman out and about, we waited for him to stop at our home. When he didn't we went to the office and made a payment since we had not received a bill at that time. You say that you have an automated calling procedure, yet a lot of people (including us) have a feature on our phones that will not allow the phone to connect to an "unknown" phone number. If we were on the disconnect list (which again, no one would show us that we were on) we believe that \$60 is too high. According to the article in the Jefferson County Leader on March 5th or March 12th, there are approximately 30 disconnects a week. At \$60 a pop, this comes out that you are making \$1800 a week on top of the actual power bills. We feel confident that the gentleman who does the disconnecting does not make \$60 an hour. If you factor in he spends 10 minutes at each home/business, fuel, and paper, we believe that this comes out to approximately \$400 a day in actual costs (\$25/hr. for wages, \$100 for fuel, and \$100 for paper/other). We are not trying to be difficult, but we do believe that you need to be more cost efficient for many of the families in this county are living hand to mouth.

Also, we received our new bill on March 25th and as we are able to pay the past due amount at this time, we will pay the current bill in full on April 11th. Thank you for your consideration in this matter.

A handwritten signature in cursive script, appearing to read 'Sandra Eisenman', written in black ink.

Lloyd and Sandra Eisenman

15 Noble Lane
Port Hadlock WA 98339
(360)531-1556

